

# Customer Assistance Guide

A comprehensive, understandable guide to the products and services available through the Federal Supply Service



Inside Front Cover

Space for Advertisement

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# *Introduction*

*GSA's Federal Supply Service (FSS) leverages the Federal Government's vast buying power and the professional expertise of its staff to offer quality products and efficient service, enabling agencies to focus on their primary missions by reducing their own investments in acquisition and in the management of Federal personal property assets. FSS serves customer agencies through four business lines: Supply, Services and Procurement; Vehicle Acquisition and Leasing Services; Travel and Transportation; and Personal Property Management.*

## SUPPLY, SERVICES AND PROCUREMENT

From furniture and office equipment, to computers and professional consulting services, FSS has the product or service solution to support today's Federal professionals. We expertly manage over 4 million products and services in our streamlined shopping and procurement programs that save Government resources by easing procurement burdens, shortening lead times, and reducing costs. When customer agencies purchase through GSA's Supply Business or Federal Supply Schedules, adherence to all Federal procurement regulations is guaranteed.



## VEHICLE ACQUISITION AND LEASING SERVICES

The Office of Vehicle Acquisition and Leasing Services provides vehicle purchasing, leasing and management services to over 75 Federal civilian agencies and the Department of Defense (DOD). With over \$1 billion of annual purchasing power and management of over 165,000 vehicles, the office provides a wide array of vehicle and manufacturer choices at the lowest possible cost.



## PERSONAL PROPERTY MANAGEMENT

In its role as an asset manager for Federal personal property, FSS arranges for the redistribution of excess property among Federal agencies, donations of excess property to eligible State and local governments and public nonprofit groups, and the sale of surplus property to the public. The FSS Personal Property Management Office will locate and dispose of excess property for customer agencies through three programs:

- Utilization Program
- Donation Program
- Sales Program



## TRAVEL AND TRANSPORTATION

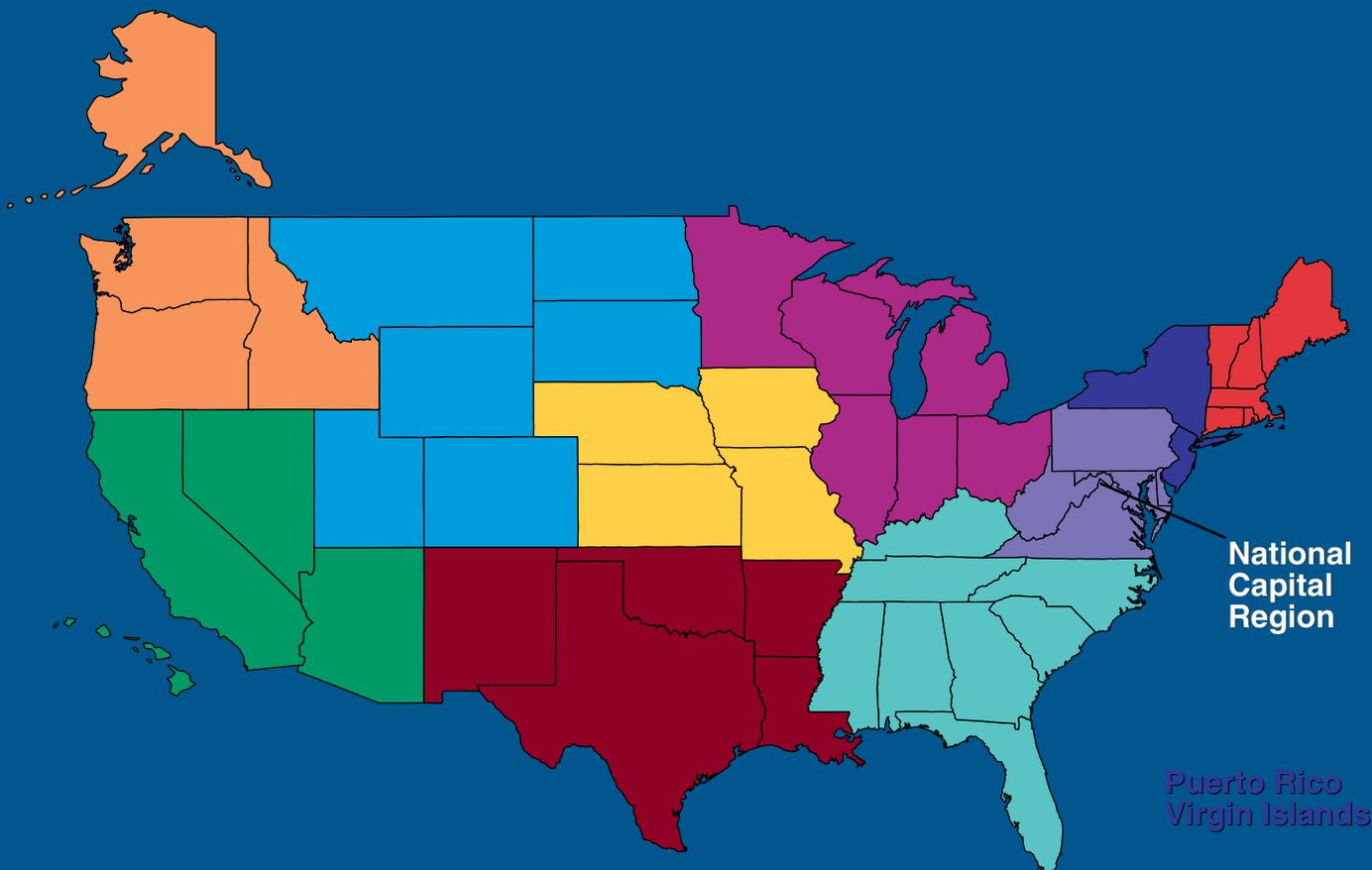
In recent years, Federal travel and transportation budgets have totaled approximately \$18 billion annually. By leveraging this huge market, the FSS Travel and Transportation business line provides agencies significant savings by negotiating favorable rates. GSA's Travel and Transportation services include a broad range of programs offering everything from discounted airfares for Government employees traveling on official duty to express delivery of letters and packages.



# *Supply, Services and Procurement*



*U.S. Navy Photo*



### National Customer Service Center (NCSC)

The full-service NCSC exists solely to help you. Got a problem with an order, shipment or billing — need information on the products or programs of the Federal Supply Service? Need to know how to place an order? Call toll free at 800-488-3111 and we can help you.

### Regional Marketing Managers

Below is a listing of FSS Office of Business Management and Marketing Regional Marketing Managers and their phone numbers. These specialists are trained to assist you with any supply or service related questions that you may have. They serve as the primary liaison between your activity and the Federal Supply Service. Should you have any questions or concerns within your activity, please feel free to contact any of the personnel listed. For a complete listing of Customer Service Directors in your area, please visit our website at [fss.gsa.gov/csd](http://fss.gsa.gov/csd).

Region	Name	Phone	Fax	Email
1-2	Judy Poskanzer	(212) 264-0305	(212) 264-9759	<a href="mailto:judy.poskanzer@gsa.gov">judy.poskanzer@gsa.gov</a>
3	Mike Ruggeri	(215) 656-3872	(215) 656-3842	<a href="mailto:michael.ruggeri@gsa.gov">michael.ruggeri@gsa.gov</a>
4	Jan Brooks	(404) 331-3026	(404) 331-7563	<a href="mailto:jan.brooks@gsa.gov">jan.brooks@gsa.gov</a>
5	Frank Hoeft	(312) 886-8870	(312) 353-7548	<a href="mailto:frank.hoeft@gsa.gov">frank.hoeft@gsa.gov</a>
6	Maryann Mitchell	(816) 926-5548	(816) 926-5122	<a href="mailto:maryann.mitchell@gsa.gov">maryann.mitchell@gsa.gov</a>
7	Charlie Little	(817) 978-2892	(817) 978-2540	<a href="mailto:charles.little@gsa.gov">charles.little@gsa.gov</a>
8	Ken Bowen	(303) 236-7547	(303) 236-0686	<a href="mailto:ken.bowen@gsa.gov">ken.bowen@gsa.gov</a>
9	John Boyan	(415) 522-2826	(415) 522-2812	<a href="mailto:john.boyan@gsa.gov">john.boyan@gsa.gov</a>
10	Bernie Kuehn	(253) 931-7496	(253) 931-7203	<a href="mailto:bernd.kuehn@gsa.gov">bernd.kuehn@gsa.gov</a>

# *Supply, Services and Procurement*

*From furniture and office equipment, to computers and professional consulting services, FSS has the product or service solution to support today's Federal professionals. We expertly manage over 4 million products and services in our streamlined shopping and procurement programs that save Government resources by easing procurement burdens, shortening lead times, and reducing costs. When customer agencies purchase through GSA's Supply Business or Federal Supply Schedules, adherence to all Federal procurement regulations is guaranteed.*

## What We Have

### PRODUCTS

GSA has you covered with a wide range of quality name brand products, including construction equipment, furniture, information technology, and office supplies, just to name a few. Whether you order from the GSA Supply Business, Federal Supply Schedules, or Special Order Program, we have the products you need. Here are some examples of the types of products we offer:

#### Building Operations and Construction

- Cleaning equipment
- Construction products
- Lawn and garden equipment
- Facility maintenance equipment

#### Tools and Machinery

- Drills
- Saws
- Sanders
- Hand tools
- Wood working and metal working equipment

#### Furniture and Furnishings

- Office furniture and furnishings
- Household furniture and furnishings
- Food service equipment and appliances
- Healthcare and laboratory furniture
- Packaged furniture (rooms, offices and healthcare)

#### Vehicles, Aviation and Marine

- Highway maintenance equipment and accessories
- Boats
- Flotation devices
- Avionics testing equipment

#### Information Technology

- Desktop/Portable computers
- Professional workstations
- Network equipment
- Printers
- Software



**Laboratory, Scientific and Medical**

- Laboratory equipment and supplies
- Rescue equipment
- Testing and measuring instruments

**Recreation and Apparel**

- Athletic equipment
- Outdoor equipment
- Personal care products
- Musical instruments

**Office**

- Desktop supplies
- Packaging equipment
- Mailroom equipment and accessories
- Audio/Visual accessories and equipment

**Law Enforcement, Firefighting and Security**

- Security supplies and equipment
- Safety clothing
- Fire suppression equipment
- Rescue equipment

**Environmental**

GSA offers products and services that meet or exceed energy efficient criteria for all of your Federal Government purchasing needs. All GSA items are in accordance with all environmental and recycled content regulations mandated by the U.S. Government. These products and services cover a wide range, including:

- Office products
- Cleaning supplies
- Furniture
- Paints and painting supplies
- Energy conservation products

**JWOD (NIB, NISH) and UNICOR**

These organizations work in partnership with GSA to provide you with quality mandatory source items. By purchasing products and services produced by National Industries for the Blind (NIB) and National Industries for the Severely Handicapped (NISH) you are fulfilling the mandatory source provision of the Javits-Wagner-O'Day Act (JWOD). The primary mission for UNICOR is to provide productive employment for inmates while also offering high quality products and services at competitive prices.



## SERVICES

Services are the fastest growing area in today's business environment. GSA delivers the services to afford you the opportunity to accomplish mission requirements, meet new challenges, and build partnerships. Service categories offered include, but are not limited to:

### Engineering

- Strategic planning for technology programs/activities
- Concept development and requirement analysis
- System design, engineering and integration
- Test and evaluation
- Integrated logistics support
- Acquisition and life cycle management

### Facility Management

- Installation, set-up and operating information
- Security guard services
- Security consulting
- Waste management services

### Financial

- Accounting
- Asset management/servicing
- Auditing
- Budgeting
- Financial management
- Credit reports

### Human Resources

- Human resource management
- Employee relocation
- Health and safety training
- Temporary support
- Workers compensation processing

### Information Technology

- IT facility operation and maintenance
- IT systems development services
- Programming
- IT backup and security services
- Leasing programs





**Marketing, Media, and Audio/Visual**

- Graphic design
- Market research
- Media analysis
- Commercial photography
- Press and public relations

**Office Operations and Management**

- Photocopying
- Duplication and document production
- Records management
- Shredding services

**Scientific and Environmental**

- Environmental planning and documentation
- Compliance services
- Occupational training

**Travel and Transportation**

- Airline City Pair Program
- Transportation audits
- Travel Management Centers
- Domestic Express Services
- Government Employee Relocation Services

**Product Support Services**

GSA also provides product support for many of the products and equipment offered. These are just some examples of product support services offered:

- Material handling equipment support
- Facility management systems support
- Energy conservation products support

**Integrated Solutions**

GSA's Integrated Solutions will coordinate and manage your Government or leased space projects to satisfy your workplace requirements. Their mission is to provide a single point of contact to coordinate all of the services offered by GSA's Public Buildings Service, Federal Supply Service, and Federal Technology Service to meet customer needs in new space, space alteration and reconfiguration. Integrated Solutions offers:

- Real Estate Planning
- Space Development
- Telecommunications and Network Services
- Relocating Services

*U.S. Navy Photo*



## **DEPARTMENT OF DEFENSE (DOD) PRODUCTS AND SERVICES**

Responsibilities for the products and services offered by DOD are assigned to one of the Defense Logistics Agency (DLA) Centers. For a complete listing of DLA supply Centers and a listing of FSC assignments, see Appendix B. Examples of DOD products and services include:

- Weaponry
- Energy supply
- Aircraft equipment and services
- Personnel support

## **DEPARTMENT OF VETERANS AFFAIRS (VA) PRODUCTS AND SERVICES**

Department of Veterans Affairs provides supplies and services for medical, dental, and veterinary classifications (Supply Class # 65). For a complete list of FSC assignments see Appendix B or contact the VA for more information:

Department of Veterans Affairs  
National Acquisition Center  
P.O. Box 76 Bldg. 37  
Hines, IL 60141  
Telephone (708) 786-5200

# How To Learn About What We Have

*Want to learn more about Supply, Services and Procurement? Whether you're looking for Federal Supply Schedules information or need help finding what you need, we have the information source to assist you!*

## WEB

### **FSS homepage - [fss.gsa.gov](http://fss.gsa.gov)**

Your gateway to all of the services and benefits FSS offers. Here you can learn about Schedules, products, services, and much more all in one convenient location.

### **GSAAdvantage!™ - [www.gsaAdvantage.GOV](http://www.gsaAdvantage.GOV)**

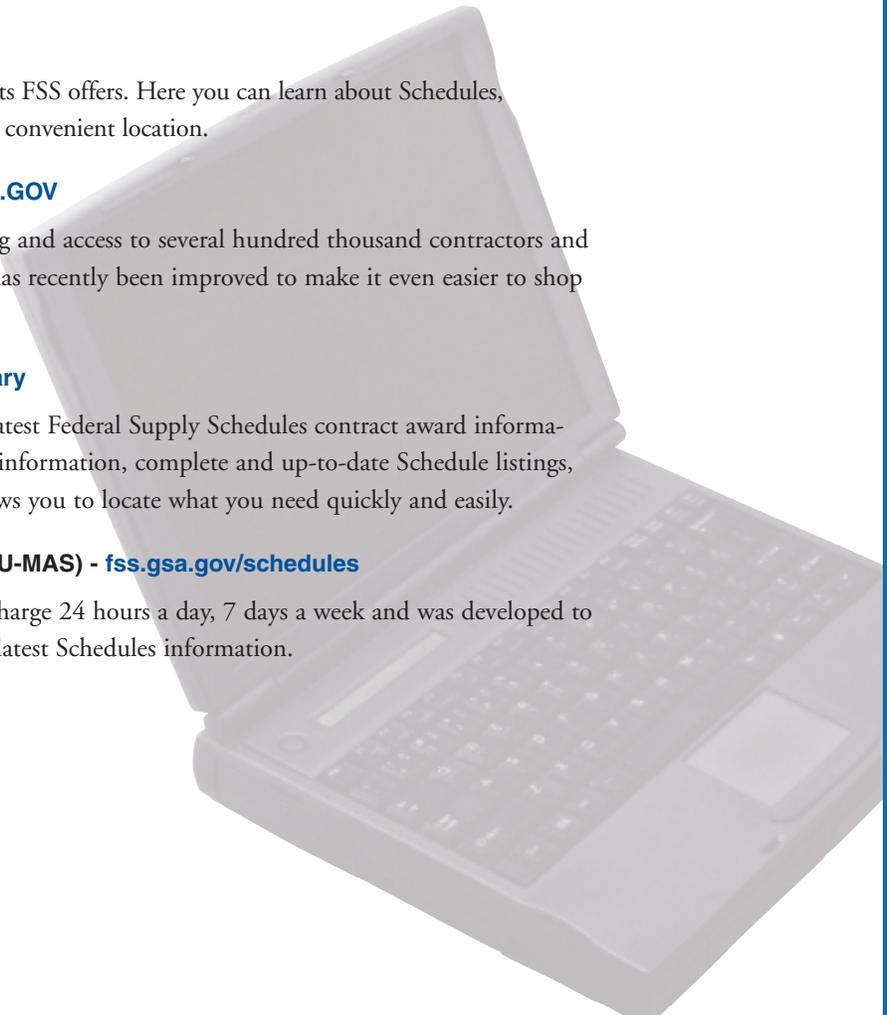
GSAAdvantage!™ provides on-line shopping and access to several hundred thousand contractors and millions of products and services. The site has recently been improved to make it even easier to shop and learn about our offerings.

### **Schedules E-Library - [fss.gsa.gov/elibrary](http://fss.gsa.gov/elibrary)**

Schedules E-Library is your source for the latest Federal Supply Schedules contract award information. Schedules E-Library features ordering information, complete and up-to-date Schedule listings, as well as a powerful search engine that allows you to locate what you need quickly and easily.

### **University - Multiple Award Schedules (U-MAS) - [fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)**

U-MAS virtual campus is available free of charge 24 hours a day, 7 days a week and was developed to provide customers on-line training and the latest Schedules information.



## PHONE

### National Customer Service Center (NCSC)

1-800-488-3111

GSA's National Customer Service Center can provide information about GSA's Supply Business. Staff at the NCSC can answer your questions about GSA's Supply Business or direct you to a source with the answer. The NCSC can also assist customers with:

- Verifying order status
- Tracking shipments
- Resolving order discrepancies or deficiencies
- Providing information on merchandise returns and exchanges
- Billing inquiries – GSA SmartPay and FEDSTRIP/MILSTRIP
- Merchandise quality concerns
- Current price quotes

For assistance, call the NCSC toll free at 1-800-488-3111 or DSN 465-1416. Hours of operation are 7:00 am to 7:30 pm Central Time. You can also fax the NCSC at (816) 926-6952 or DSN 465-6952 or email us at [rodsm.ncsc@gsa.gov](mailto:rodsm.ncsc@gsa.gov).

## MAIL

### Centralized Mailing List Service (CMLS)

(817) 334-5215

For your convenience, GSA offers a Centralized Mailing List Service that maintains copies of various publications. Just let us know which publications you're interested in and we will mail them to you free of charge. Call to order yours today at (817) 334-5215. You may also order publications from the CMLS on-line at [fss.gsa.gov/pub/order](http://fss.gsa.gov/pub/order).

These are just a sampling of publications available:

- *MarkeTips*

A marketing and news magazine highlighting pertinent procurement, supply, property management, and travel information.

- *Product Catalogs*

Here you will find thousands of products offered through the CSCs. These items range from office products, tools and hardware, to light industrial products.

- *Federal Supply Schedules*

We have the hard copy Federal Supply Schedules publications that meet your procurement needs. Let us know which Schedules you need and we'll mail them out to you. For a complete list of Schedules, see Appendix C.

- *Schedules User Guide*

Multiple Award Schedules owner's manual, which provides customers with helpful tips and guidance for the entire Federal Supply Schedules program.

- *FSS Information Center – 1-888-FSS-0070*

The FSS Information Center maintains a library of Federal Supply Schedules and authorized contractor catalog price lists. The Center provides telephone assistance from 8:00 a.m. to 4:30 p.m. Eastern or walk-in assistance from 8:30 a.m. to 4:00 p.m. Eastern (Monday, Wednesday and Thursday). The FSS Information Center address is:

FSS Information Center  
1941 Jefferson Davis Highway  
Crystal Mall Building #4  
Room L-104  
Arlington, VA

## IN PERSON

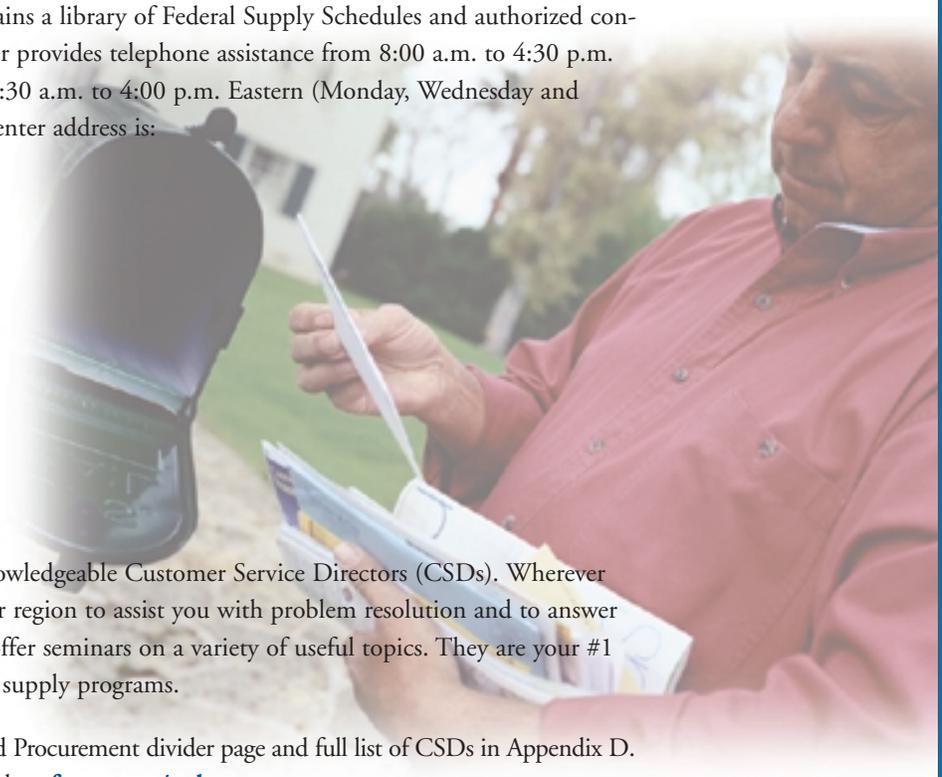
### Customer Service Director (CSD)

FSS offers a worldwide network of knowledgeable Customer Service Directors (CSDs). Wherever you are located, there is a CSD in your region to assist you with problem resolution and to answer all of your questions. The CSDs also offer seminars on a variety of useful topics. They are your #1 source for information on all of GSA's supply programs.

Refer to map on the Supply, Services and Procurement divider page and full list of CSDs in Appendix D. You can get a listing of CSDs on the web at [fss.gsa.gov/csd](https://fss.gsa.gov/csd).

### National Account Manager (NAM)

National Account Managers (NAMs) serve as liaisons between Federal Departments, Agency headquarters, and the Federal Supply Service's customer programs. National Account Managers also evaluate FSS's effectiveness at responding to customer needs. If you need help with a policy issue of national scope or a problem that cannot be resolved at the regional level, contact the Customer Service Division, Office of Business Management and Marketing at (703) 305-5600.



### FSS Business Units

Need help with a specific product or service category? FSS's nine Business Units offer commodity-specific support to customers. The Business Units' role is to provide products and service expertise while also assuring the best selection and value to our customers. Below is a chart with contact information for each of the nine Business Units.

FSS BUSINESS UNITS	TELEPHONE/WEB ADDRESS
<b>Automotive Division</b> Provides light trucks, medium/heavy trucks, ambulances, buses, trailers, tankers, wreckers and rollbacks, construction and highway maintenance equipment and attachments, aerial lifts, tires and vehicle accessories.	(703) 308-CARS <a href="http://fss.gsa.gov/vehicles">fss.gsa.gov/vehicles</a>
<b>General Products Center</b> Offers cleaning supplies, construction materials, chemical products, and food service supplies to name a few.	(817) 978-4545 <a href="http://fss.gsa.gov/genprod">fss.gsa.gov/genprod</a>
<b>The Hardware SuperStore</b> Includes lawn and garden equipment, household and office appliances, tools, paints, and "The Hardware SuperStore."	(816) 926-7315 <a href="http://fss.gsa.gov/superstore">fss.gsa.gov/superstore</a>
<b>Information Technology Center</b> From desktop computers to programming support services, the Information Technology Center is an excellent technology resource.	(703) 305-3038 <a href="http://fss.gsa.gov/it">fss.gsa.gov/it</a>
<b>Management Services Center</b> Includes the following services: energy management, environmental advisory, MOBIS, language services and logistics	(253) 931-7900 <a href="http://fss.gsa.gov/mgmtservices">fss.gsa.gov/mgmtservices</a>
<b>National Furniture Center</b> Providing you with all of your furniture needs including office, household, and packaged furniture as well as floor coverings and telecommunications equipment.	(703) 305-7003 <a href="http://fss.gsa.gov/furniture">fss.gsa.gov/furniture</a>
<b>Office Supplies and Paper Products</b> Provides products including writing instruments, paper, envelopes, boxes, and much more.	(212) 264- 8233 <a href="http://fss.gsa.gov/ofcsol">fss.gsa.gov/ofcsol</a>
<b>Office and Scientific Equipment Center</b> Provides copiers, document management services, digital cameras, laboratory equipment and much more.	(703) 305-6626 <a href="http://fss.gsa.gov/scientific">fss.gsa.gov/scientific</a> <a href="http://fss.gsa.gov/ofcequip">fss.gsa.gov/ofcequip</a>
<b>Services Center</b> Services include Professional Engineering Services, Government Employee Relocation, Express Delivery, Financial Asset, Audit Management, Business Information Services, GSA SmartPay, Marketing Media, and Public Information Services.	(703) 305-6658 <a href="http://fss.gsa.gov/services">fss.gsa.gov/services</a>

# How To Get What We Have

## Supply Business Program

Through our nationwide supply network, GSA makes it easy to order quality products at low competitive prices. By utilizing GSA's Supply Business programs, you assume no procurement burden, risks, or liabilities.

## Schedules Program

Federal Supply Schedules incorporate commercial buying practices, offering flexibility and a direct buying relationship with commercial partners. Under the Federal Supply Schedules program, GSA enters into contracts with commercial firms to provide products and services at established prices, terms, and conditions. *Once contracts are established, customers place their orders for delivery directly with the Schedules vendor.*

The Federal Supply Schedules program offers:

- Wide selection of commercial services and products
- Reduction of the acquisition cost/process
- Volume discount pricing
- Easy payment options
- Short lead times
- Assurance that your procurements have satisfied all Federal Acquisition Regulations (FAR)
- Items are in accordance with environmental and recycled content regulations mandated by the U.S. Government.

In order to meet your specific needs, GSA offers many ways to purchase supplies and services from the GSA Supply Business and Federal Supply Schedules programs, including web, e-mail, phone, fax, mail, GSA Express! Stores, and electronic requisitioning systems.



# GSAAdvantage!<sup>TM</sup> is the web's #1 official Federal source for Government purchasing.



## WEB

### GSAAdvantage!<sup>TM</sup> - [www.gsaAdvantage.GOV](http://www.gsaAdvantage.GOV)

GSAAdvantage!<sup>TM</sup> is the Web's #1 official Federal source for Government purchasing.

GSAAdvantage!<sup>TM</sup> can streamline shopping for supplies and services by providing:

- Secure and instant access to over a million commercial brand name products and services from all FSS supply programs
- Reduced paperwork requirements
- User ordering and billing history data
- Real-time pricing
- Easy access to mandatory Javits-Wagner-O'Day products

GSAAdvantage!<sup>TM</sup> on-line shopping mall allows users to browse or search over a million products and services available through all FSS supply programs by:

- Keyword
- Part number
- National Stock Number (NSN)
- Vendor name
- Contract number
- Special Item Number (SIN)

GSAAdvantage!<sup>TM</sup> facilitates best value decisions by enabling users to compare product features, prices, and delivery options on a single screen. After selecting supplies, customers can specify product configurations and accessories, select a payment method, and then place the order electronically.

Anyone can browse GSAAdvantage!<sup>TM</sup>, but only authorized users can place orders. An authorized user is one who has a GSA-assigned account number (Activity Address Code) and a password, Department of Defense Activity Address Code and password, or a Government purchase card. Federal customers can apply for an AAC and password on GSAAdvantage!<sup>TM</sup>.

For detailed directions on using GSAAdvantage!<sup>TM</sup>, visit [www.gsaAdvantage.GOV](http://www.gsaAdvantage.GOV) and click on the GSAAdvantage!<sup>TM</sup> Handbook link. You can also request the GSAAdvantage!<sup>TM</sup> Handbook by mail by calling the FSS National Customer Service Center (NCSC) at 1-800-488-3111.

## Schedules E-Library

Schedules E-Library is your source for the latest Federal Supply Schedules contract award information. It features ordering information, complete and up-to-date Schedule listings as well as a powerful search engine that allows you to locate what you need quickly. Visit Schedules E-Library at [fss.gsa.gov/elibrary](https://fss.gsa.gov/elibrary).

### *Simplified Schedules Product Ordering Procedures*

If the Schedules purchase is under the micropurchase threshold, you may place your order directly with the vendor for the item that best meets your needs.

If the Schedules purchase is over the micropurchase threshold you must make a Best Value determination, in accordance with FAR 8.404. To do this you can:

- Review the *GSA Advantage!*<sup>TM</sup> on-line electronic ordering system or review three Schedules vendor pricelists
- Select the best value
- Place order directly with contractor

When determining Best Value, you can consider:

- Special features
- Trade-in considerations
- Probable life of the product/service
- Warranty considerations
- Maintenance availability
- Past performance
- Environmental and energy efficiency considerations
- Other aspects important to your specific needs

### *Simplified Schedules Service Ordering Procedures*

1. Prepare a request (Request for Quote or other communication tool) that includes:

- A statement of work
- A request for a firm-fixed price or a ceiling price if it is not possible at the time of placing the order to estimate accurately the extent or duration of the work
- A description of the basis of selecting the contractor to receive the order

2. Transmit the request to three contractors if the proposed order is estimated to exceed the micropurchase threshold.

3. Evaluate responses and select the contractor that represents the best value based on the selection criteria stated in the request.

For detailed Federal Supply Schedules ordering procedures, visit Schedules E-Library web address ([fss.gsa.gov/schedules](https://fss.gsa.gov/schedules)) and click on *GSA Advantage!*<sup>®</sup> ordering, and E-Buy and click on “Basic Schedules Ordering Guideline.”

## E-Buy

E-Buy is GSA's Internet-based electronic Requests for Quote (RFQ) solution designed to facilitate the request for and submission of quotes for a wide range of commercial services and products that are offered by GSA Federal Supply Schedule contractors who are on *GSA Advantage!*<sup>™</sup>. This type of system is commonly referred to as a reverse auction.

E-Buy allows Federal agencies to maximize their buying power by leveraging the power of the Internet to streamline purchasing processes and increase competition, resulting in time and money savings to the Federal Government.

Using GSA's E-Buy system, agencies may prepare and post an RFQ for specific services and products for a designated period of time. Once posted, *GSA Advantage!*<sup>™</sup> Schedule contractors in the appropriate product or service category will receive an e-mail notice informing them that an RFQ has been posted and a quote is requested. Once the RFQ has closed, agencies may accept the quote(s) that represent the best value and then issue an order to any contractor whose quote was accepted.

## FedBizOpps.gov - Fedbizopps.gov

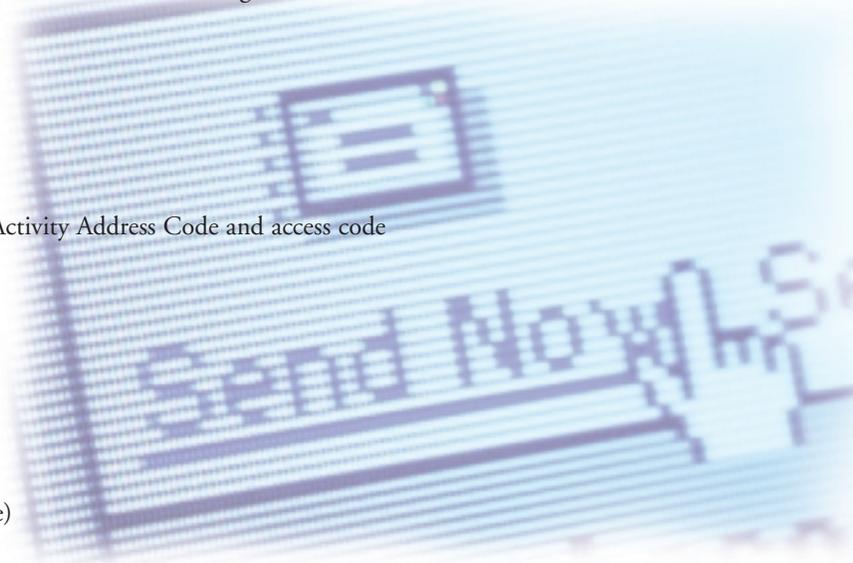
GSA has teamed with the Department of Defense and NASA to develop and implement a Government-wide electronic posting system for Federal Government contract opportunities, called **Fedbizopps.gov**. Federal agencies can use **Fedbizopps.gov**, formerly known as the Electronic Posting System (EPS), to post pre-solicitation notices, solicitations, and other procurement information for product and service purchases in excess of \$25,000. The electronic format of **Fedbizopps.gov** allows for quicker posting and wider distribution of Government contract opportunities than traditional posting methods, resulting in time and money savings for the Federal Government. Eventually, agencies will be able to receive proposals electronically through **Fedbizopps.gov**.

## E-MAIL

### [csc.order@gsa.gov](mailto:csc.order@gsa.gov)

The e-mail address to order from GSA's Supply Business is [csc.order@gsa.gov](mailto:csc.order@gsa.gov). This option is available 24 hours a day, all year long. On your order, include the following information:

- Customer name
- Shipping address
- Customer telephone number
- Customer e-mail address
- Credit card number and expiration date or Activity Address Code and access code
- Item Number (NSN)
- Quantity desired
- Item description
- Unit of issue
- Unit price
- Extended price (quantity desired x unit price)



## PHONE

### **GSA's Supply Business - 1-800-525-8027**

To order from GSA's Supply Business by phone, call toll free, 1-800-525-8027. We're open from 7:30 a.m. to 8:00 p.m. Eastern Time. The GSA staff can answer questions, take orders, and set up accounts using your Government Purchase Card or agency's Activity Address Code.

### **TTOS (for USPS customers only)**

FSS's Touchtone Telephone Ordering System (TTOS) allows United States Postal Service customers to place orders for GSA supply items via touchtone telephone. In addition to placing orders, USPS customers can use TTOS to cancel orders and receive fax confirmation of order transactions. TTOS requires minimal input from the user and does not require training in new technologies. If you can use a telephone, you can use TTOS.

To access TTOS, a customer will need a Personal Identification Number (PIN). FSS issues PIN's to authorized individuals upon the completion and approval of a GSA/FSS Supply Systems application. To obtain an application, contact the FSS National Customer Service Center (NCSC) at:

GSA/FSS National Customer Service Center  
1500 East Banister Road, Building 4  
Kansas City, MO 64131  
Toll free 1-800-488-3111  
E-Mail: [rodsc.nsc@gsa.gov](mailto:rodsc.nsc@gsa.gov)

For detailed instructions on using TTOS, please refer to the TTOS User Manual. You can order this manual (FSS publication # TTOS-0001) on the Web at [fss.gsa.gov/pub/order](https://fss.gsa.gov/pub/order), or through the mail by contacting the FSS Centralized Mailing List Service (CMLS) at:

GSA  
Centralized Mailing List Service  
Box 6477  
Fort Worth, Texas 76115  
Phone: 817-334-5215

## **FAX (1-800-856-7057)**

GSA accepts fax orders 24 hours a day, 7 days a week at 1-800-856-7057. An order confirmation and ticket number will be sent out within 2 hours. On your order, include the following information:

- Customer name
- Shipping address
- Customer telephone number
- Customer e-mail address
- Credit card number and expiration date or Activity Address Code and access code
- Item Number (NSN)
- Quantity desired
- Item description
- Unit of issue
- Unit price
- Extended price (quantity desired x unit price)

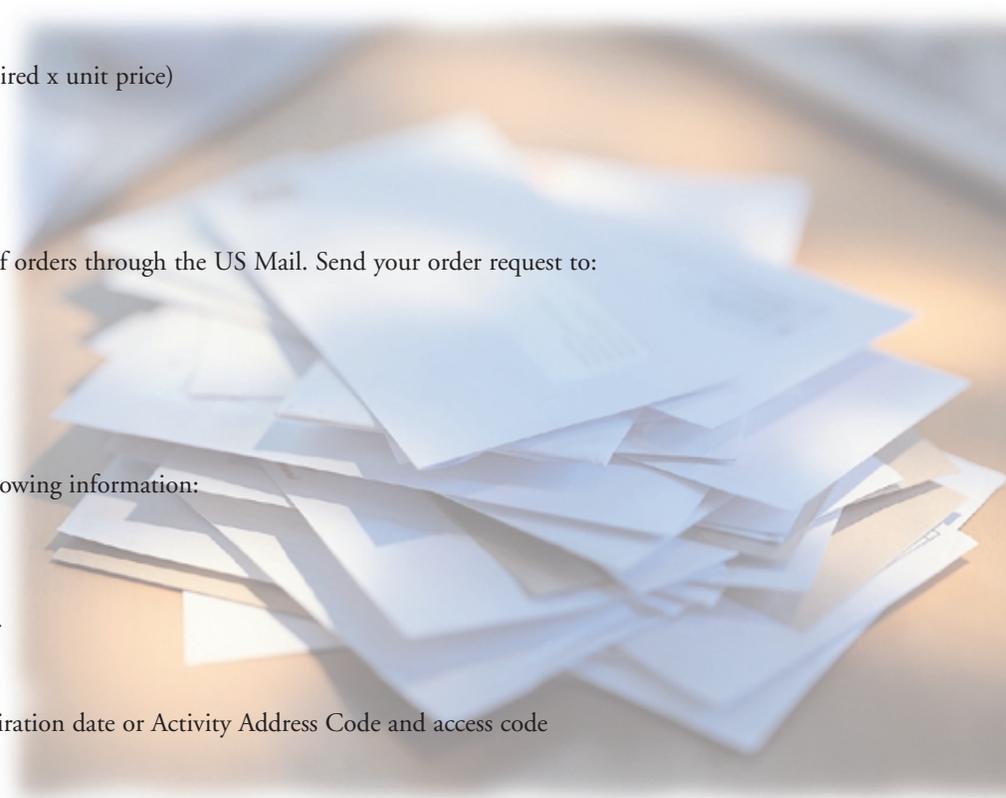
## **MAIL**

GSA also accepts hard copies of orders through the US Mail. Send your order request to:

GSA Customer Supply Center  
National Processing Center  
8400 Tatum Road  
Palmetto, GA 30268

On your order, include the following information:

- Customer name
- Shipping address
- Customer telephone number
- Customer e-mail address
- Credit card number and expiration date or Activity Address Code and access code
- Item Number (NSN)
- Quantity desired
- Item description
- Unit of issue
- Unit price
- Extended price (quantity desired x unit price)



## STORES

### GSA Express! Stores

GSA Express! Stores provide walk-in access to a wide array of products sold through FSS supply programs.

### GSA Express! Store Locations

CONTINENTAL USA	
<b>San Francisco, California</b> Express Store #64 450 Golden Gate Avenue San Francisco, CA 94102	Phone: 415-522-4110 Fax: 415-522-4887 Open 7:00 am to 3:30 pm
<b>Alexandria, Virginia</b> <b>US Army</b> Express Store #30 Hoffman Building #2, GS20 200 Stovell Street Alexandria, VA 22332	Phone: 703-325-0130 Open 8:15 am to 3:30 pm
<b>Alexandria, Virginia</b> <b>US Army</b> Express Store #31 DSS-W Self Service Supply Center Room G2C31 5001 Eisenhower Avenue Alexandria, VA 22333	Phone: 703-617-9599 Open 7:30 am to 3:00 pm Closed for lunch 12:30 pm to 1:00 pm
<b>Washington, DC</b> Express Store #32 Pentagon Room 3C157 5200 Pentagon Washington, DC 20310-5200	Phone: 703-697-1587 Open 7:30 am to 3:30 pm
<b>Washington, DC</b> Express Store #33 Pentagon Room 1E700 5200 Pentagon Washington, DC 20310-5200	Phone: 703-697-8462 Open 8:30 to 4:00 pm
HAWAII	
<b>Hickam Air Force Base</b> Express Store #89 10 Hickham Court Unit 3 Hickham AFB, HI 96853	Phone: 808-448-8937 Fax: 808-449-1835 Open 8:00 am to 3:00 pm
<b>Schofield Barracks</b> Express Store #98 Building 2069 Humphreys Road Schofield Barracks, HI 96853	Phone: 808-655-0280 Fax: 808-655-0452 Open 9:00 am to 2:30 pm
ALASKA	
<b>Elmendorf Air Force Base</b> Express Store #95 21-883 Elm Street Elmendorf Air Force Base Anchorage, AK 99506	Phone: 800-472-5843 Fax: 800-660-3833 Open 7:30 am to 3:00 pm

EUROPE	
London, England PSC 802 Box 26 FPO AE 09499-1000 Local: 2 Providence Ct. London WIYAC	Phone DSN: (314) 235-4144 Fax DSN: (314) 235-4048 Phone: (44) 20 7514 4144 Fax: (44) 20 7514 4048 Open: 7:30 am to 12:00 pm 12:30 pm to 3:00 pm Closed on American & British Holidays
<b>Rota, Spain</b> <b>US Naval Station</b> Express Store #85 Uncle Sam's Club Building 160 US Naval Station Rota, Spain	Phone: DSN 727-1368 011-349-56-821368 Fax: 011-349-56-822883 Open 8:00 am to 3:00 pm
<b>Sigonella, Sicily, Italy</b> <b>US Naval Air Station</b> Express Store #22 The Med Mall Building 452 US Naval Air Station Sigonella, Sicily	Phone: DSN 624-2507 011-390-95-862507 Fax: 011-390-65-865064 Open 8:00 am to 3:00 pm
<b>Naples, Italy</b> <b>US Naval Air Station</b> Express Store #24 Pronto Center Building 401 US Naval Air Station Naples, Italy	Phone: DSN 626-5431 011-390-81-568-5431 Fax: 011-390-81-568-523332 Open 8:00 am to 3:00 pm
<b>Mannheim, Germany</b> <b>US Army</b> Express Store #78 Am Aubuckel Spinelli Barracks Building 1536 68259 Mannheim, Germany	Phone DSN: (314) 384 6821/6808 Fax DSN: (314) 384 6802 Com Phone: (49) 621 730 6808/6821 Com Fax: (49) 621 730 6802 Open: Mon-Thurs: 8:00 am to 11:45 am 1:00 pm to 3:30 pm Friday: 8:00 am to 12:00 pm Closed on American Holidays
<b>Wuerzburg, Germany</b> <b>US Army</b> Express Store #63 Faulenberg Kaserne Nuernburg Strasse 51 97076 Wuerzburg, Germany	Phone DSN: (314) 351 4249 Fax DSN: (314) 351 4250 Com Phone: (49) 931 296 4249 Com Fax: (49) 931 296 4250 Open: Mon-Fri: 8:00 am to 3:30 pm Closed on American & German Holidays
<b>Stuttgart, Germany</b> <b>US Army</b> Express Store #77 Boeblingen SSSC Panzer Kaserne – Building 2956 71032 Boeblingen, Germany	Phone DSN: (413) 430 5548 Fax DSN: (413) 430 6645 Com Phone: (49) 711 680 5548 Com Fax: (49) 711 680 6645 Open: Mon-Fri: 8:00 am to 3:30 pm Closed on American & German Holidays

GSA Express! Store Locations (continued)

EUROPE (continued)	
<b>Hanau, Germany</b> <b>US Army</b> Express Store #66 Depotstrasse Grossauheim Grossauheim Kaserne – Building 601 63457 Hanau, Germany	Phone DSN: (314) 322 9536/9522 Fax DSN: (314) 322 9539 Com Phone: (49) 6181 88 9536/9522 Com Fax: (49) 6181 88 9539 Open: Mon-Fri: 8:00 am to 3:30 pm Closed on American & German Holidays
<b>Baumholder, Germany</b> <b>US Army</b> Express Store #76 Aulenbacher Strasse Smith Barracks – Building 8716 55774 Baumbolder, Germany	Phone DSN: (314) 485 7512/6477 Fax DSN: (314) 485 6366 Com Phone: (49) 6783 6 7512 Com Fax: (49) 6783 6 6366 Open: Mon-Fri: 8:00 am to 12:00 pm 1:00 pm - 3:30 pm Closed on American & German Holidays
<b>Kaiserslautern, Germany</b> <b>US Army</b> Express Store #79 Mannheimer Strasse 209 SARSS 1 Kaiserslautern Industrial Center – Building 2260 67657 Kaiserslautern, Germany	
JAPAN	
<b>Yokosuka, Japan</b> <b>US Naval Base</b> Express Stores #92 and #54 GSA Mart FISC Yokosuka–Building B-52 1 Chome-Honcho Yokosuka-shi Kanagawa-shi-Japan	Phone: DSN 243-5187 Fax: DSN 243-9570 Open 8:00 am to 3:30 pm
<b>Atsugi, Japan</b> <b>US Naval Air Facility</b> Express Store #42 GSA Mart Building 174 US Naval Air Facility Atsugi, Japan	Phone: DSN 246-3638 011-81-3117-64-4469, ext 3638 Fax: DSN (0467) 70-3929 011-81-467-78-1042 Open 8:00 am to 3:30 pm
<b>Sasebo, Japan</b> Express Store # 40 GSA Mart US Fleet Industrial Supply Center Building 138, M/F GSA Mart #40 Yokosuka DT Sasebo, Japan	Phone: DSN 632-6657 011-81-6160-52-3504 Fax: DSN 252-3181 011-81-6160-52-3173 Open 8:00 am to 3:30 pm
<b>Honshu, Japan</b> <b>Yokota Air Base</b> Express Store #46 GSA Mart 374 Supply Squadron Building 924, M/F GSA Mart #46 Yokota AB, Honshu, Japan	Phone: DSN 225-8349 011-81-3117-55-8349 Fax: DSN 225-9638 011-81-3117-55-9638 Open 8:00 am to 3:30 pm

JAPAN (continued)	
<b>Misawa, Japan</b> <b>US Air Base</b> Express Store #43 GSA Mart 35 SUP LGS Building 1334, M/F GSA Mart #43, Unit 5014 Misawa AB, Japan	Phone: DSN 226-4034 011-81-3117-66-9002 Fax: DSN 226-4017 011-81-766-3859 Open 8:00 am to 3:30 pm
<b>Iwakuni, Japan</b> <b>US Marine Corps Air Station</b> Express Store #41 GSA Mart Traffic Management Office Building 1007, M/F GSA Mart #41 PSC 561 Box 461 Marine CPS Air STA Iwakuni AB, Japan 96310	Phone: DSN 253-3312 011-81-622-753-4407 Fax: DSN 253-6917 011-81-611-753-6917 Open 8:00 am to 3:30 pm
<b>Kadena, Okinawa</b> Express Store #44 GSA Mart 18 SUP LGS Building 792 M/F GSA Mart #44 Kadena, Okinawa	Phone: DSN 634-8534 011-81-6117-32-6657 Fax: DSN 632-8534 011-81-6117-32-8534 Open 8:00 am to 3:30 pm
<b>Sagami, Japan</b> <b>Camp Zama</b> Express Store #53 GSA Mart #53 Building 320 17th Supply Area Support Group Camp Zama, Japan	Phone: DSN 263-3801 or 263-4344 81-3117-63-4344 Fax: DSN 263-5501 Open 8:30 to 12 noon, 1:00 pm to 4:00 pm
KOREA	
<b>Osan, Korea</b> <b>US Air Base</b> Express Store #48 Bldg 837-Unit 2078 LDG 819 Osan AB Song Tan City, ROK Korea 96278-2060	Phone: DSN 784-8165 011-82-333-661-6635 Fax: DSN 784-8165 011-82-333-661-8165 Open 8:00 am to 3:30 pm
<b>Kunsan, Korea</b> <b>US Air Base</b> Express Store # 50 GSA Wolfpack Mart 8 SUP LGSD Unit 2025, Building 823 Kunsan AB, Korea	Phone: DSN 782-4124 011-82-654-470-4124 Fax: DSN 782-755 011-82-654-782-5264 Open 8:00 am to 3:30 pm

## ELECTRONIC REQUISITIONING SYSTEMS

To accommodate the varying needs and resources of its customers, GSA accepts various forms of electronic supply requisitions.

### FEDSTRIP/MILSTRIP

The Federal and Military Standard Requisitioning and Issue Procedures (FEDSTRIP/MILSTRIP) allow for automated processing of supply requisitions by the three principal supply sources for civilian and military agencies – GSA, the Department of Defense, and the Department of Veterans Affairs.

The key to using FEDSTRIP is your agency's Activity Address Code (AAC). Civilian agencies can apply for an AAC and password on *GSA Advantage!*<sup>™</sup> ([www.gsaAdvantage.GOV](http://www.gsaAdvantage.GOV)) or by writing to:

GSA/FSS Supply Management Division (FCSI)  
Washington, DC 20406  
Phone: (703) 305-7977  
Fax: (703) 305-7083

Department of Defense Activity Address Codes (DODAAC) are assigned by each military service. See the DOD Activity Address Directory (DOD 4000.25.6M) for more information.

FEDSTRIP and MILSTRIP can be used to:

- Submit a requisition for supplies by mail, phone, or fax
- Check on the status of a pending requisitions
- Change a requisition
- Return to GSA items that were overstocked

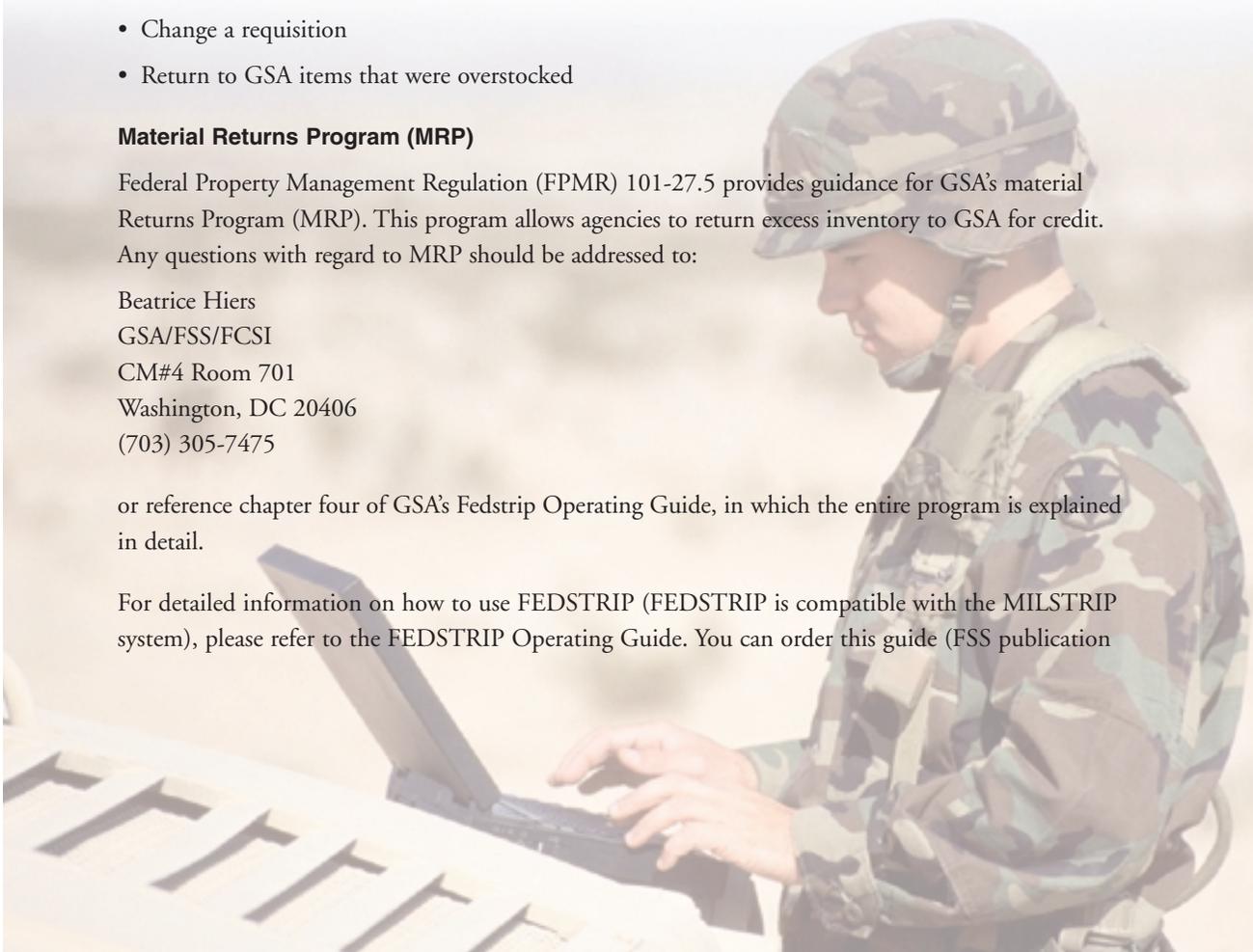
### Material Returns Program (MRP)

Federal Property Management Regulation (FPMR) 101-27.5 provides guidance for GSA's material Returns Program (MRP). This program allows agencies to return excess inventory to GSA for credit. Any questions with regard to MRP should be addressed to:

Beatrice Hiers  
GSA/FSS/FCSI  
CM#4 Room 701  
Washington, DC 20406  
(703) 305-7475

or reference chapter four of GSA's Fedstrip Operating Guide, in which the entire program is explained in detail.

For detailed information on how to use FEDSTRIP (FEDSTRIP is compatible with the MILSTRIP system), please refer to the FEDSTRIP Operating Guide. You can order this guide (FSS publication



# OFOG-0008) on the Web at [fss.gsa.gov/pub/order](https://fss.gsa.gov/pub/order), or through the mail by contacting the FSS Centralized Mailing List Service (CMLS) at:

GSA  
Centralized Mailing List Service  
Box 6477  
Fort Worth, Texas 76115  
Phone: 817-334-5215

For detailed MILSTRIP instructions, refer to MILSTRIP Procedures, (DOD publication # DOD 400.25-1M).

### **MUFFIN**

The Multi-Use File for Interagency News (MUFFIN) is an electronic version of the FEDSTRIP requisitioning system that customers can use to order supplies via a personal computer and modem. This system offers standardized requisition entry and transmission advantages to requisitioning agencies.

Familiarity with the FEDSTRIP requisitioning system is necessary to use MUFFIN's requisition entry program. Before a customer can submit a requisition using MUFFIN, he/she must acquire a password for identification in the system. (This password requirement helps to prevent the submission of unauthorized requisitions.) MUFFIN passwords can be obtained by writing to:

GSA/FSS Supply Management Division (FCSI)  
Washington, DC 20406  
Phone: (877) 472-3777  
Fax: (703) 305-7083

Include in the request the following information:

- Primary and alternate contact person
- Phone number
- Six-digit Activity Address Code (AAC)

For detailed information on how to use MUFFIN, please refer to the MUFFIN Users Manual. You can order this manual (FSS publication # 0MUF-0001) on the Web at [fss.gsa.gov/pub/order](https://fss.gsa.gov/pub/order), or through the mail by contacting the FSS Centralized Mailing List Service (CMLS) at:

GSA  
Centralized Mailing List Service  
Box 6477  
Fort Worth, Texas 76115  
Phone: (817) 334-5215

GSA's MUFFIN help line is (703) 305-7200.

### **ROCS**

Retail On-Line Customer Sales (ROCS) allows customers to place orders to GSA's Supply Business via a personal computer and modem. To use ROCS, customers need their agency's Activity Address Code (AAC) and will need to contact their local Customer Supply Center to obtain a user code and password.

In addition to placing GSA supply orders, ROCS also allows customers to:

- Review previous orders
- View product descriptions, National Stock Numbers (NSN), prices, and stock status
- Cancel orders
- Decrease order quantities

For more information on ROCS, contact your local Customer Service Director (CSD).

## PAYMENT

### GSA SmartPay

GSA SmartPay is the Federal Government's purchase card program. This program allows Federal agencies to pay for commercial goods and services as well as travel and fleet related expenses. GSA accepts the GSA SmartPay card for supply orders and requires all Federal Supply Schedule vendors to accept the card. For detailed information on the GSA SmartPay program, visit the GSA SmartPay website at [fss.gsa.gov/services/gsa-smartpay](https://fss.gsa.gov/services/gsa-smartpay). You may also call or write to:

General Services Administration  
Federal Supply Service  
Services Acquisition Center  
Washington, DC 20406  
Phone: (703) 305-6658

### AAC and DODAAC

GSA also allows customer agencies to pay for supplies ordered from GSA using their Activity Address Code (AAC) or Department of Defense Activity Address Code (DODAAC). Civilian agencies can apply for an AAC and password on *GSA Advantage*.™ ([www.gsaAdvantage.GOV](https://www.gsaAdvantage.GOV)) or by writing to:

GSA/FSS Supply Management Division (FCSI)  
Washington, DC 20406  
Phone: (877) 472-3777  
Fax: (703) 305-7083

Department of Defense Activity Address Codes (DODAAC) are assigned by each military service. See the DOD Activity Address Directory (DOD 4000.25-1M) for more information.



### **Military Interdepartmental Purchase Requests (MIPR)**

GSA welcomes its Department of Defense customers to use Military Interdepartmental Purchase Requests (MIPR) to order supplies for special projects requiring multiple years to complete or for high dollar requirements. MIPR enable Department of Defense customers to obligate funds from the current fiscal year to purchase supplies for future delivery, even in subsequent years. MIPR should be submitted to the FSS Business Unit that is responsible for the requested commodities (see the FSS Business Unit chart on page 12 to determine the appropriate Business Unit). FSS will process the MIPR within 48 hours, deliver the products according to the timeframe specified by the customer, and track expenditures against the MIPR.

## **CUSTOMER SERVICE FOR ORDERS**

### **GSA Supply Business**

GSA's National Customer Service Center can provide information about GSA's Supply Business. The NCSC can also assist customers with:

- Verifying order status
- Tracking shipments
- Resolving order discrepancies or deficiencies
- Providing information on merchandise returns and exchanges
- Billing inquiries – GSA SmartPay and FEDSTRIP/MILSTRIP
- Merchandise quality concerns
- Current price quotes

For assistance, call the NCSC toll free at 1-800-488-3111 or DSN 465-1416. Hours of operation are 7:00 am to 7:30 pm Central Time. You can also fax the NCSC at (816) 926-1572 or DSN 465-6952.

### **FSS Schedules Orders**

When ordering products and services using Federal Supply Schedules, orders are placed directly with a commercial vendor, using a GSA contract. For service issues that may come up with a Schedule vendor regarding a particular order, contact the vendor directly.

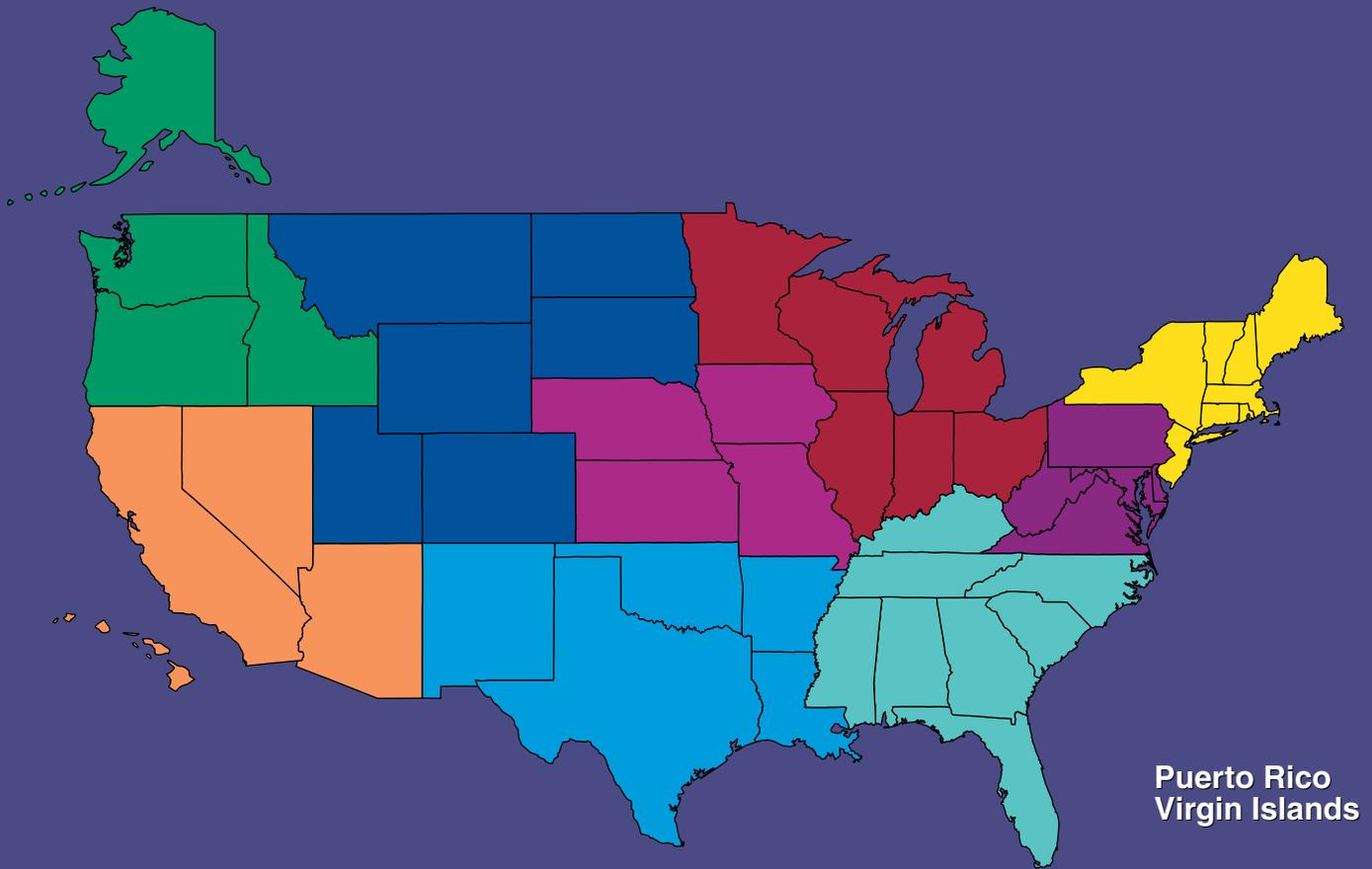
# National Customer Service Center

# 1-800-488-3111

# *Vehicle Acquisition and Leasing Services*



*U.S. Navy Photo*



**Puerto Rico  
Virgin Islands**

## Regional Fleet Management Offices

**Northeast and Caribbean Region (R-2)**  
*Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Puerto Rico, Rhode Island, Vermont, Virgin Islands*

**Fleet Management Office (2FBF)**  
26 Federal Plaza Rm. 20-112  
New York, NY 10278  
Phone: (212) 264-3930  
Fax: (212) 264-5771

**Great Lakes Region (R-5)**  
*Illinois, Indiana, Michigan, Minnesota, Ohio, Wisconsin*

**Fleet Management Office (5FF)**  
230 South Dearborn Street, M/S 34-7  
Chicago, IL 60604-1696  
Phone: (312) 886-8677  
Fax: (312) 353-0989-1135

**Rocky Mountain Region (R-8)**  
*Colorado, Montana, North Dakota, South Dakota, Utah, Wyoming*

**Fleet Management Office (7FF-8)**  
Denver Federal Center, Bldg. 41, Room 230  
P.O. Box 25506  
Denver, CO 80225-0506  
Phone: (303) 236-7591  
Fax: (303) 236-7590

**Mid-Atlantic Region (R-3)**  
*Delaware, Maryland, Pennsylvania, Virginia, West Virginia, District of Columbia*

**Fleet Management Office (3FF)**  
The Wanamaker Bldg., Rm. 890  
100 Penn Square East  
Philadelphia, PA 19107-3396  
Phone: (215) 656-3803  
Fax: (215) 656-3815

**Heartland Region (R-6)**  
*Iowa, Kansas, Missouri, Nebraska*

**Fleet Management Office (6FBF)**  
1500 East Bannister Road  
Room 1076  
Kansas City, MO 64131-3088  
Phone: (816) 823-3620  
Fax: (816) 823-3630

**Pacific Rim Region (R-9)**  
*Arizona, California, Hawaii, Nevada*

**Fleet Management Division (9FBF)**  
450 Golden Gate Ave. 4th Floor  
San Francisco, CA 94102  
Phone: (415) 522-2858  
Fax: (415) 522-2884

**Southeast/Sunbelt Region (R-4)**  
*Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee*

**Fleet Management Division (4FF)**  
401 West Peachtree Street, Suite 2600  
Atlanta, GA 30308-3543  
Phone: (404) 331-5150  
Fax: (404) 331-1879

**Greater Southwest Region (R-7)**  
*Arkansas, Louisiana, New Mexico, Oklahoma, Texas, Panama*

**Fleet Management Office (7FF)**  
819 Taylor Street, Rm. 7A29  
Fort Worth, TX 76102-6114  
Phone: (817) 978-2381  
Fax: (817) 978-7506

**Northwest/Arctic Region (R-10)**  
*Alaska, Idaho, Oregon, Washington*

**Fleet Management Office (10FBF)**  
GSA Center  
400 15th Street, SW  
Auburn, WA 98001-6599  
Phone: (253) 931-7400  
Fax: (253) 931-7591

### Overseas

*Europe, Northern Africa, and the Middle East*  
Frankfurt, Germany:  
DSN 330-6085/7985  
International Direct Dial  
011-49-69-699-7985/6085

*Pacific, Far East and Honolulu, Hawaii:*  
(808) 541-1776  
DSN 438-4960

# *Vehicle Acquisition and Leasing Services*

*The Office of Vehicle Acquisition and Leasing Services provides vehicle purchasing, leasing and management services to over 75 Federal civilian agencies and the Department of Defense (DOD). With over \$1 billion of annual purchasing power and management of over 165,000 vehicles, the office provides a wide array of vehicle and manufacturer choices at the lowest possible cost.*

## What We Have

	Program Name	Purchase	Lease
<b>PASSENGER VEHICLES</b>			
Sedans		X	X
Station Wagons		X	X
Trucks (Light)		X	X
Vans		X	X
<b>SPECIALTY VEHICLES</b>			
Aerial Lifts/Digger Derricks	SADI	X	
Ambulances	MARK	X	X
Buses	BARB	X	X
Construction & Highway Maintenance		X	
Firetrucks	ALF	X	
Hummers (Civilian version)	HAL	X	
Spotters & Yard Tractors	SAL	X	
Tankers	NATE	X	
Trailers	CATHY	X	
Trash & Recycling	TRACY	X	
Trucks (Medium and Heavy Duty)	STAN	X	X
Wreckers & Rollbacks	WARRAN	X	
<b>ALTERNATIVE FUEL VEHICLES</b>			
	DAVE	X	X

In addition to the above vehicles, the Tires in Multiple program (TIM) is also available to support your tire replacement needs. Federal Supply Schedule 751 – Leasing of Automobiles and Light Trucks is available to fill your leasing needs for sedans, SUV’s, vans and light trucks.

## PURCHASING A VEHICLE

GSA consolidates agency requisitions at various intervals throughout the year, creating substantial purchase discounts.

Other benefits of purchasing through GSA are:

- Low prices
- Professional engineering services including technical assistance and vehicle design
- A wide variety of vehicle types
- Established multi-year, multi-vendor contracts providing a choice of vehicle models
- Informative web site featuring an on-line AutoChoice program which allows you to choose and configure vehicle makes and models, place an order on-line, obtain order status updates
- Express Desk
- Choice of delivery to a nearby dealer or direct to your location
- Disposal opportunity through GSA vehicle auctions

An additional GSA buying service is the Express Desk, (703) 308-4576. This service is available to expedite urgent and compelling vehicle requirements in accordance with the Federal Acquisition Regulation (FAR) Part 6. Under this program, GSA's Automotive Division will acquire vehicles from dealers typically within 5-10 days. Prices are higher than contract, but GSA negotiates the best available price. This service is offered at a 5% surcharge.

## LEASING A VEHICLE

GSA Fleet is a full-service professional fleet management organization with rates that are second to none. Fleet manages over 168,000 vehicles making it one of the largest non-tactical fleets in the world.

Benefits include:

- Low national lease rates set annually for easy budgeting.
- All vehicles are leased on a cost reimbursable basis – charging a flat monthly rate and mileage fee that covers all costs including the vehicle, maintenance, fuel, accident management and even car washes.
- Provides alternative fuel vehicle options.
- “Mileage Express” on-line mileage reporting.
- “Reports Carryout” on-line Fleet vehicle inventories.

GSA leases vehicles for long-term use. For short-term vehicle rental (less than 30 days) see the “Travel and Transportation” section of this guide.

## **GSA REPAIR SERVICE AND VEHICLE MAINTENANCE**

GSA maintains a national Maintenance Control Center (MCC) with toll free phone access. The goal of the MCC's is to maximize the serviceable life of GSA Fleet Vehicles by prompting service when needed. MCC employees are trained automotive service technicians who retain computerized vehicle records and determine the most economical and convenient source for repairs or service.

## **GSA FLEET SERVICES CARD**

The GSA Fleet's low rate structure for full-service leases includes fuel and maintenance for each vehicle. The card allows charging of fuel and minor repairs at more than 150,000 locations.

## **VEHICLE AUCTIONS**

To assist agencies in expense recovery, GSA coordinates regional passenger vehicle auctions conducted by professional auction houses. Auctions are open to dealers and the public including non-GSA agency employees. GSA contractors, employees, and members of their households are not eligible to purchase.



# How To Learn About What We Have

*There are multiple ways to learn about vehicle programs. For more information, select from the following Web, phone, mail or in-person choices.*

## WEB

### Office of Vehicle Acquisition and Leasing Services - [fss.gsa.gov/vehicles](http://fss.gsa.gov/vehicles)

Buying and leasing program details are listed including:

- Federal Vehicle Standards
- Prices and rates
- Maintenance and credit services
- Engineering services
- Alternative Fuel Vehicle
- Regional and Fleet Center directories
- Mileage Express guide and access
- Reports Carryout guide and access
- AutoChoice



### Schedules E-Library - [fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)

GSA contractors who will ship direct are listed on this site.

All vehicles, equipment and accessories on Federal Supply Schedule are consolidated on Schedule 23V (Vehicles). This includes:

- Aerial devices and digger derricks
- Construction and highway maintenance equipment and attachments
- Firetrucks
- Trash collecting and recycling vehicles
- Vehicular bodies, equipment, and accessories
- Trailers

Tires are available under Federal Supply Schedule 26 I, and commercial leasing of automobiles and light trucks is available under Federal Supply Schedule 751.

## PHONE

**Fleet Management Centers (FMC) - See the divider page in this section or [fss.gsa.gov/vehicles](http://fss.gsa.gov/vehicles) for your local center**

For information and assistance in buying, leasing, and vehicle maintenance your first source of contact is your local FMC. There are 70 nationwide FMC's throughout the United States, Puerto Rico, Panama and Germany.

### Purchasing Vehicles

Ordering questions: (703) 308-CARS

Engineering vehicle specifications: (703) 308-4670

Fleet Services Card questions: (703) 305-7827  
(708) 308-1453

## MAIL

**FMCs - See the divider page in this section or [fss.gsa.gov/vehicles/leasing/centers](http://fss.gsa.gov/vehicles/leasing/centers) for your local center**

Your Regional FMC can provide buying, leasing or maintenance program materials.

**Fleet Management Division  
(703) 305-6278**

GSA Fleet Directories are available here or through your regional FMC.

**The Centralized Mailing List Service (CMLS)  
(817) 334-5215**

For your convenience, GSA offers a Centralized Mailing List Service that maintains copies of various publications. Call for free copies of the Vehicle, accessories and tire schedules or the Federal Vehicle Standards Guide.

## IN PERSON

**FMCs - See the divider page in this section or [fss.gsa.gov/vehicles/leasing/centers](http://fss.gsa.gov/vehicles/leasing/centers) for your local center**

The Fleet Management Centers are staffed with knowledgeable professionals to answer your questions or provide literature on the buying and leasing programs as well as maintenance support. There are 70 nationwide Fleet Management Centers throughout the United States, Puerto Rico, Panama and Germany.



# How To Get What We Have

## HOW TO PURCHASE VEHICLES

There are multiple ways to place orders; however, the electronic format is the most frequently used, efficient, and preferred method for ordering a new vehicle. Customers may now place orders on-line through our AutoChoice program at [fss.gsa.gov/vehicles/buying](https://fss.gsa.gov/vehicles/buying).

*For questions on vehicle ordering feel free to call (703) 308-CARS.*

### Electronic Ordering (703) 308-0789

Electronic ordering reduces errors, expedites order placement and delivery, and provides immediate order acknowledgement/status. Over 90% of vehicle orders are transmitted electronically. To set up electronic ordering for the first time, call 703-308-0789.

### Mail or Fax

If you cannot submit your vehicle purchase electronically, you may mail or fax it on the appropriate form.

**Mail:** General Services Administration  
Federal Supply Service  
Automotive Division (FFA)  
1941 Jefferson Davis Highway, Room 600  
Arlington, VA 22202

**Fax:** (703) 305-3034

**Forms:** *Government agencies* use GSA Form 1781 (Motor Vehicle Requisition).  
See [fss.gsa.gov/vehicles/buying](https://fss.gsa.gov/vehicles/buying) to download form.

*DoD* customers may submit DD Form 448 (Military Interdepartmental Purchase Requisition).

### Express Desk (703) 308-4576

Contact this area only if you have an urgent need for quick delivery (generally 5-10 days) of a new vehicle. Vehicles are generally acquired from dealers at negotiated, but higher than contract prices, plus a 5% GSA surcharge.

### Specialty Purchases - [fss.gsa.gov/schedules](https://fss.gsa.gov/schedules)

Schedules E-Library lists vendors who will sell the following vehicles and accessories directly.

- Schedule 23V – Specialty vehicles, bodies, equipment and accessories.
- Schedule 26 I – Tires

*For any questions on Vehicle Schedules contact (703) 308-CARS.*

## HOW TO LEASE

To request a vehicle from GSA Fleet, first contact your Fleet Management Center (FMC). See the divider page in this section or [fss.gsa.gov/vehicles/leasing/centers](https://fss.gsa.gov/vehicles/leasing/centers) for your local center.

If your lease request cannot be filled locally, you may send a request in writing to the national office at:

GSA/FSS  
 Office of Vehicle Acquisition and Leasing Services (FF)  
 Fleet Management Division (FFF)  
 Washington, DC 20406

For questions on what information needs to be in the request, visit [fss.gsa.gov/vehicles/leasing/centers](https://fss.gsa.gov/vehicles/leasing/centers) or call (703) 305-6278.

## VEHICLE MAINTENANCE AND TRACKING

### Maintenance Control Center (MMC)

**1-888-622-6344**

When unscheduled repairs are needed, or preventative maintenance exceeds \$100, contact the MCC for authorization and determination of the most convenient and economical source for repairs or service.

### Mileage Express Assistance

**(703) 308-1435**

The Mileage Express site is located at [fss.gsa.gov/mileageexpress](https://fss.gsa.gov/mileageexpress). To activate Mileage Express you will need to contact your FMC to obtain your customer number, access code and a user's guide. (See the divider page in this section or [fss.gsa.gov/vehicles/leasing/centers](https://fss.gsa.gov/vehicles/leasing/centers) for your local center). For any questions on utilizing Mileage Express contact the above assistance phone number.

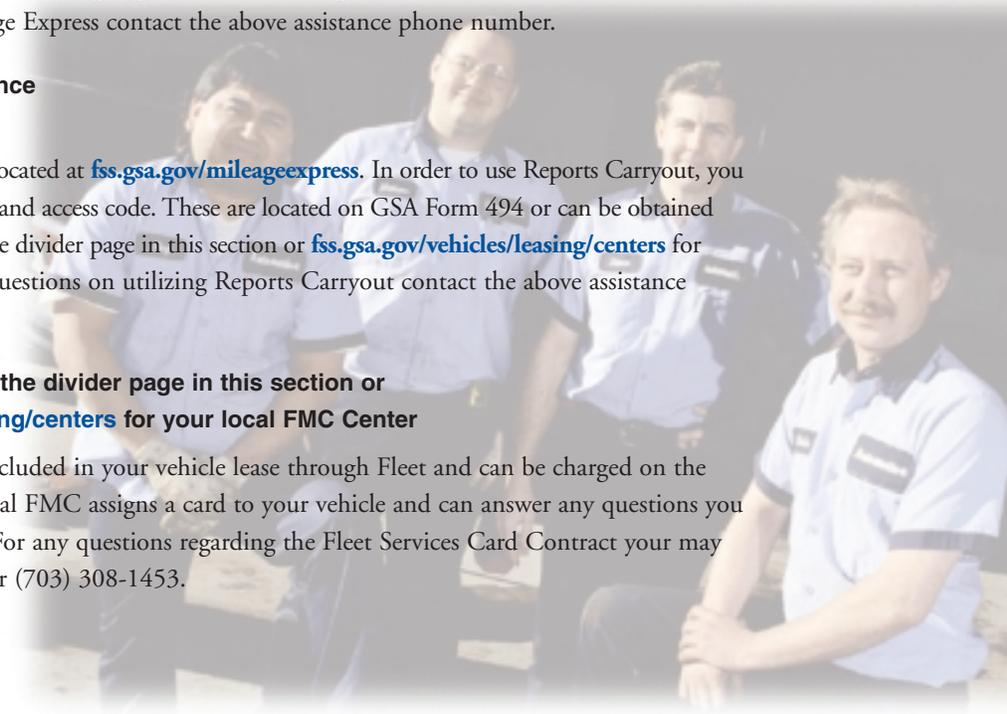
### Reports Carryout Assistance

**(703) 308-1435**

The Reports Carryout site is located at [fss.gsa.gov/mileageexpress](https://fss.gsa.gov/mileageexpress). In order to use Reports Carryout, you will need a customer number and access code. These are located on GSA Form 494 or can be obtained from your local FMC. (See the divider page in this section or [fss.gsa.gov/vehicles/leasing/centers](https://fss.gsa.gov/vehicles/leasing/centers) for your local center). For any questions on utilizing Reports Carryout contact the above assistance phone number.

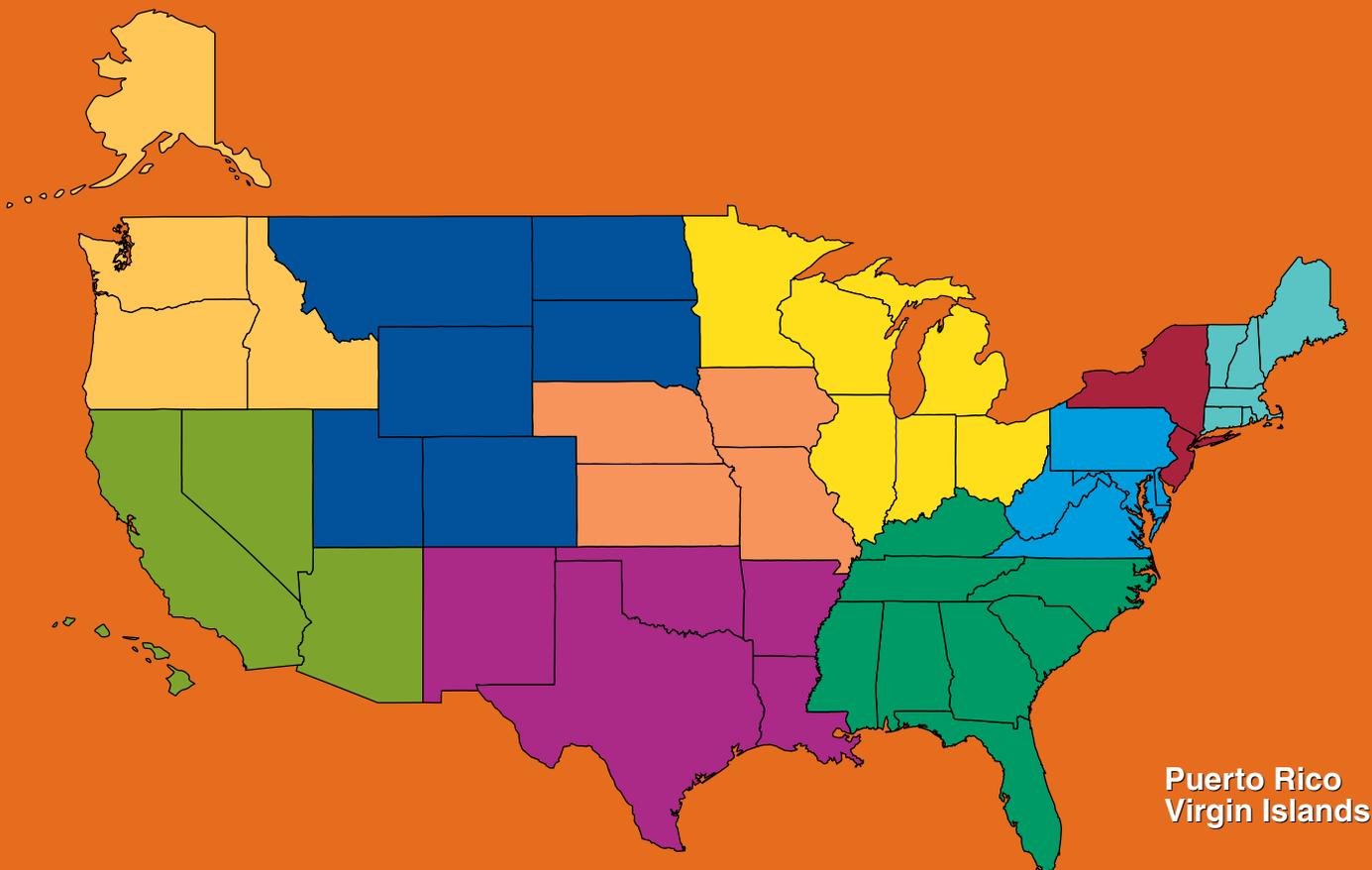
**Fleet Services Card - See the divider page in this section or [fss.gsa.gov/vehicles/leasing/centers](https://fss.gsa.gov/vehicles/leasing/centers) for your local FMC Center**

Fuel and maintenance are included in your vehicle lease through Fleet and can be charged on the Fleet Services Card. Your local FMC assigns a card to your vehicle and can answer any questions you may have regarding its use. For any questions regarding the Fleet Services Card Contract you may call either (703) 305-7827 or (703) 308-1453.



# *Personal Property Management*





**Puerto Rico  
Virgin Islands**

## FSS Regional Personal Property Management Offices

### **New England**

*CT, MA, ME, NH, RI, VT*  
**Bill Allen**  
 Chief, Personal Property Services  
 (2FBP-1)  
 GSA/FSS/2FBP-1  
 O'Neil Federal Office Building  
 10 Causeway Street, 3rd Floor,  
 Room 347  
 Boston, MA 02222  
 phone: 617-565-7319  
 fax: 617-565-7317  
 e-mail: william.allen@gsa.gov

### **Northeast & Caribbean**

*NJ, NY, PR, VI*  
**Bob Hamilton**  
 Director, Fleet & Personal  
 Property Management Division  
 (2FB)  
 GSA/FSS/2FB  
 26 Federal Plaza  
 Room 20-112  
 New York, NY 10278  
 phone: 212-264-3300  
 fax: 212-264-9806  
 e-mail: robert.hamilton@gsa.gov

**Catherine Morant**  
 Chief, Personal Property  
 Services Branch (2FBP)  
 GSA/FSS/2FBP  
 26 Federal Plaza  
 Room 20-112  
 New York, NY 10278  
 phone: 212-264-6279  
 fax: 212-264-9806  
 e-mail: catherine.morant@gsa.gov

### **Mid-Atlantic**

*DE, MD, PA, VA, WV*  
**Susan W. Lynch**  
 Director  
 GSA/FSS/3FP-W  
 470 L'Enfant Plaza East, SW,  
 Suite 8100  
 Washington, DC 20407  
 phone: 202-619-8990  
 fax: 202-619-8947  
 e-mail: susanw.lynch@gsa.gov

**Joseph M. Hvorecky**  
 Deputy Director  
 GSA/FSS/3FPD  
 P.O. Box 40657  
 Wanamaker Bldg.  
 100 Penn Square East, Room 860  
 Philadelphia, PA 19107  
 phone: 215-656-3922  
 fax: 215-656-3946  
 e-mail: joseph.hvorecky@gsa.gov

### **Southeast Sunbelt**

*AL, FL, GA, KY, MS, NC, SC,  
TN*  
**Cheryl Hall**  
 Director, Property Management  
 Division (4FD)  
 GSA/FSS/4FD  
 401 W. Peachtree Street,  
 Room 2600  
 Atlanta, GA 30365  
 phone: 404-331-0040  
 fax: 404-331-1877  
 e-mail: cheryl.hall@gsa.gov

### **Great Lakes**

*IL, IN, MI, MN, OH, WI*  
**Gregory Flores**  
 Chief, Personal Property Branch  
 (5FBP)  
 GSA/FSS/5FBP  
 230 S. Dearborn Street  
 DPN 34-6, Rm 3400  
 Chicago, IL 60604-1696  
 phone: 312-886-8996  
 fax: 312-353-0827  
 e-mail: gregory.flores@gsa.gov

### **Heartland**

*IA, KS, MO, NE*  
**Ed Hodges**  
 Director, Property and Traffic  
 Management Division (6FBD)  
 GSA/FSS/6FBP  
 1500 East Bannister Road,  
 Room 1102  
 Kansas City, MO 64131  
 phone: 816-823-3700  
 fax: 816-823-3711  
 e-mail: ed.hodges@gsa.gov

### **Greater Southwest**

*AR, LA, NM, OK, TX*  
**Elot Green**  
 Director, Property Management  
 Division (7FMP)  
 GSA/FSS/7FMP  
 819 Taylor Street, Room 7A07  
 Ft. Worth, TX 76102-2949  
 phone: 817-978-3794  
 fax: 817-978-8738  
 e-mail: elot.green@gsa.gov

### **Rocky Mountain**

*CO, MT, ND, SD, UT, WY*  
**Bobby Givens**  
 Chief, Property Management  
 Division (7FP-8)  
 GSA/FSS/7FP-8  
 P.O. Box 25506  
 DFC, Bldg.41  
 Denver, CO 80225-0506  
 phone: 303-236-7700  
 fax: 303-236-7544  
 e-mail: bobby.givens@gsa.gov

### **Pacific Rim**

*AZ, CA, HI, NV, CM, AS, GU*  
**Peggy Lowndes**  
 Director, Property Management  
 Division (9FBP)  
 GSA/FSS/9FBP  
 450 Golden Gate Avenue  
 San Francisco, CA 94102-3434  
 phone: 415-522-3029  
 fax: 415-522-3033  
 e-mail: peggy.lowndes@gsa.gov

### **Northwest/Arctic**

*AK, ID, OR, WA*  
**Nancy Russell**  
 Chief, Personal Property Branch  
 GSA/FSS/10FZP  
 400 15th Street, SW  
 Auburn, WA 98001-7311  
 phone: 253-931-7400  
 e-mail: nancy.russell@gsa.gov

### **Central Office**

**Deidre Huber**  
 Director, Property Management  
 Division (FBP)  
 Central Office  
 General Services Administration  
 Federal Supply Service  
 1941 Jefferson Davis Highway,  
 Room 812  
 Arlington, VA 22202  
 phone: 703-305-7240  
 fax: 703-305-7728

### **Overseas**

*Europe, Northern Africa, and the  
Middle East*  
 Frankfurt, Germany:  
 DSN 330-6085/7985  
 International Direct Dial  
 011-49-69-699-7985/6085

*Pacific, Far East and Honolulu,  
Hawaii:*  
 (808) 541-1776  
 DSN 438-4960

# *Personal Property Management*

*In its role as an asset manager for Federal personal property, FSS arranges for redistribution of excess property among Federal agencies, donations of excess property to eligible State and local governments and public nonprofit groups, and sale of surplus property to the public. The FSS Personal Property Management Office will locate and dispose of excess property for customer agencies through three programs.*

## What We Have

### **UTILIZATION PROGRAM**

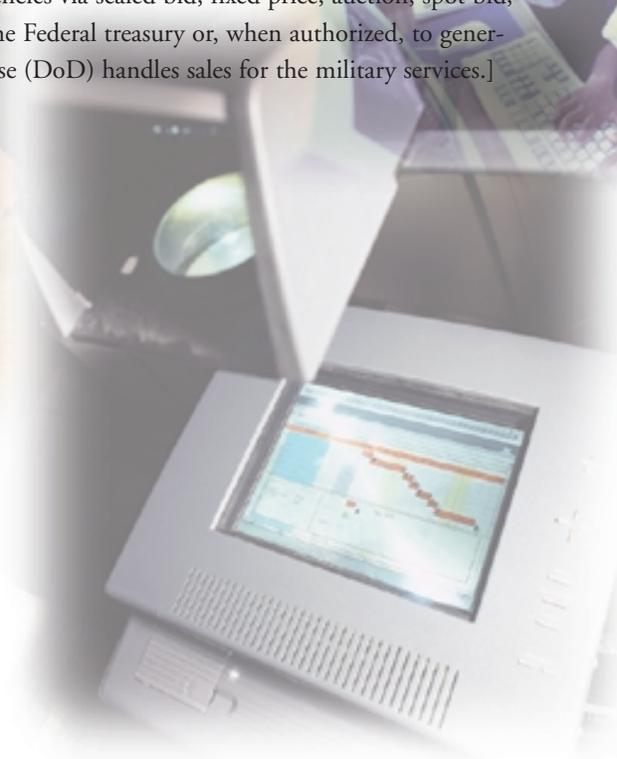
Encourages other Federal agencies to reuse your agency's unneeded personal property. You declare the property "excess" and refer it to FSS for Government-wide screening. FSS makes it available for transfer to other Federal agencies or to their contractors, cooperatives, or project grantees.

### **DONATION PROGRAM**

The donation program enables certain non-Federal organizations to obtain personal property the Federal Government no longer needs. Through State Agencies for Surplus Property (SASP), property can be obtained by non-Federal public agencies and private non-profit organizations and institutions (such as educational, health, elderly and homeless programs).

### **SALES PROGRAM**

Gives individuals and businesses an opportunity to buy unneeded Federal Government property. GSA sells personal property for civilian Federal agencies via sealed bid, fixed price, auction, spot bid, or negotiated sales. Sale proceeds are returned to the Federal treasury or, when authorized, to generating agency accounts. [The Department of Defense (DoD) handles sales for the military services.]



# How To Learn About What We Have

*There are multiple ways to learn about personal property management. For more information visit the following Web, phone, mail or in-person choices.*

## WEB

### **FSS Personal Property Management - [fss.gsa.gov/property](https://fss.gsa.gov/property)**

Access this site for a wealth of information on personal property acquisition and disposal, including:

- A comprehensive utilization and disposal guidebook
- Utilization, donation and sales program details
- Points of contact information
- Regulations and policies
- Property management systems, including FEDS (see the following)

### **Federal Disposal System (FEDS) - [fss.gsa.gov/property/feds](https://fss.gsa.gov/property/feds)**

The above web address provides links to:

- FEDS Disposal System - Portal to the excess property inventory status
- FEDS User Guide - Learn how you can become an authorized user, report or acquire personal property
- FEDS FAQ's and MAILBAG - Questions and answers on the system and usage

### **GSA Auctions™ Website - [gsaauctions.gov](https://gsaauctions.gov)**

This site offers the general public the opportunity to bid electronically on surplus and exchange/sale Federal property.

## PHONE

**Regional Property Management Offices (RPMO) - See the divider page in this section.**

The RPMO is your first source of information on personal property excess.

## MAIL

**Centralized Mailing List Service (CMLS)  
(817) 334-5215**

For your convenience, GSA offers a Centralized Mailing List Service that maintains copies of various publications. The “Personal Property Utilization and Disposal Guide” is a detailed guide that outlines Federal regulations and disposal and acquisition methods for the different categories of excess property. It is a must have for individuals who directly or indirectly deal with excess property. You may also order this publication via the web at [fss.gsa.gov/pub/order](https://fss.gsa.gov/pub/order).



## How To Get What We Have

*Federal Property Managers are encouraged to contact their Regional Property Management Office whenever they have or need excess property. In addition, the Federal Disposal System (FEDS) is available to learn instantly of available excess property and to report property excess.*

### WEB

#### **Federal Disposal System (FEDS) - [fss.gsa.gov/property/feds](http://fss.gsa.gov/property/feds)**

The FEDS system, available at the above web address, is a tracking and allocation system for Federal excess, surplus and exchange/sale property reported to GSA. It is a real-time system with on-line and modem access. FEDS is used to report excess, screen for excess and compete for it. Agencies may search GSA's inventory through a process known as screening, and they may select property for transfer by freezing specific items. FEDS also creates the appropriate documents required to complete the property transfer.

FEDS is available to three groups of users:

- Federal agencies
- Authorized non-Federal recipients
- State Agencies for Surplus Property (SASP)

Also available at the FEDS site is the Agency Asset Management System (AAMS), currently in use by The Department of Commerce (DOC) and The Department of Energy (DOE) to report, freeze, and transfer excess personal property exclusively within their agency. At the end of the internal screening any property remaining is either returned or passed on to FEDS for other agencies to compete. Please contact the Property Management Central Office if your agency would like more information about AAMS.



To utilize FEDS you need a log-on code. Contact your agency's National Utilization Officer (NUO) or call the Property Management Division at (703) 305-7240 to become an authorized user. To obtain a list of NUOs, visit [fss.gsa.gov/property](http://fss.gsa.gov/property) or call your regional property management office (listed on the divider page in this section).

**GSA Auctions™ website - [gsaauctions.gov](http://gsaauctions.gov)**

This site offers the general public the opportunity to bid electronically on Federal surplus and exchange/sale property.

**PHONE**

**Regional Property Management Office (RPMO) - See the divider page in this section for phone numbers**

The RPMO is your main contact for excess disposal or acquisition. Agencies can request regional mailings of excess catalogs and bulletins. For those without Internet access, requests can also be submitted by telephone, letter, or electronic message or by GSA Form 1539 or excess reported on SF 120. Agencies can also be placed on a "want list" which is usually screened for a period of 180 days for local or national inventories.

The RPMO will arrange for property inspection and help you complete property transfer and the transfer order (Standard Form 122). The RPMO also handles requests for accelerated property disposal.

**FEDS (Modem connection)**

**1-888-377-2122**

If you do not have Internet access, you can access FEDS by a modem dialup. This requires communication software with VT100 emulation and a log-on code. Contact your agency's National Utilization Officer or call the Property Management Division at (703) 305-7240 to become an authorized user. To obtain a list of NUO's call your regional property management office (listed on the divider page in this section).

*Questions on log-on codes: 703-305-6923*

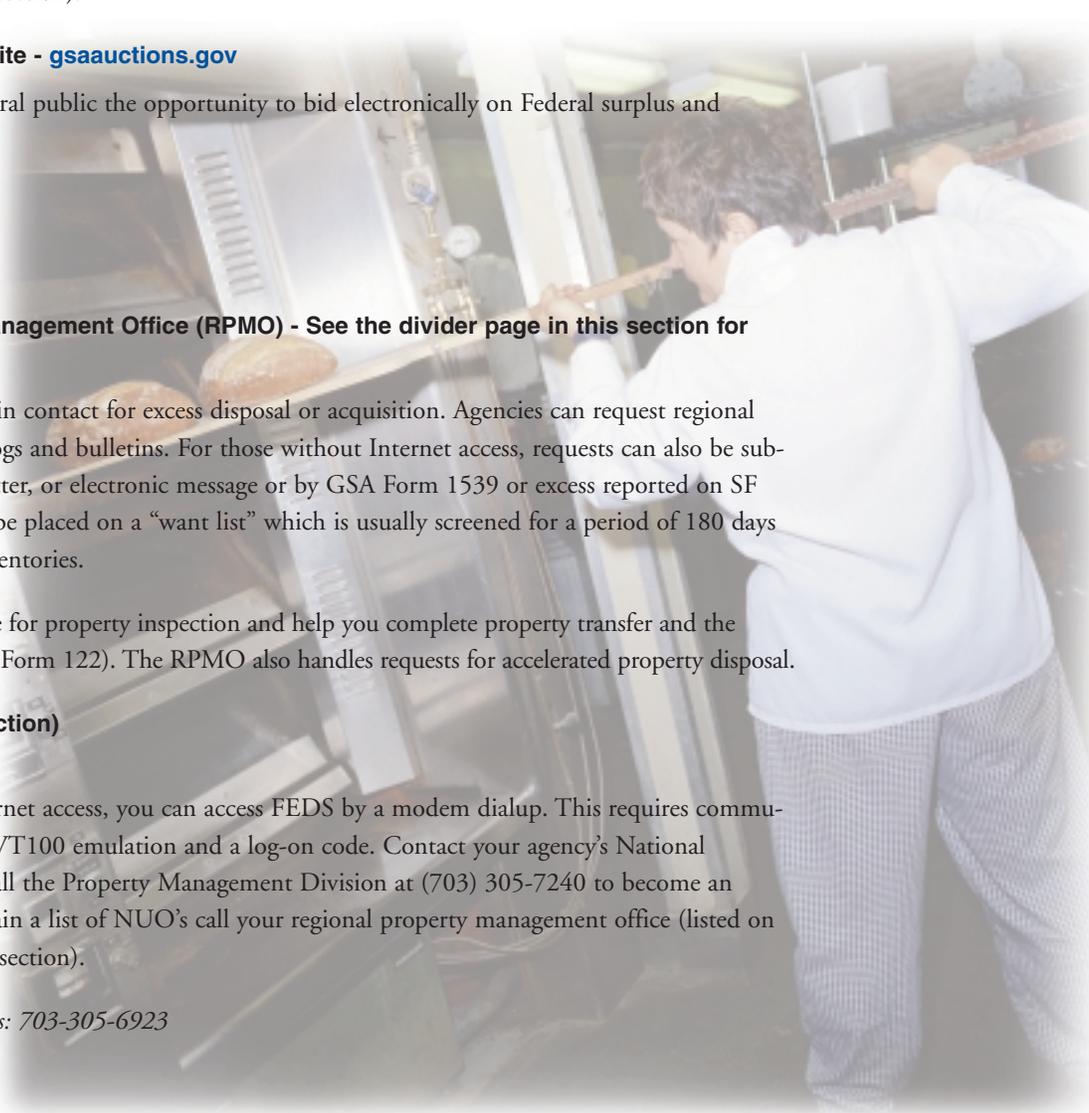
**IN PERSON**

**Area Property Officers (APOs) - [fss.gsa.gov/property/apo](http://fss.gsa.gov/property/apo)**

APO's are field representatives that report to the Regional Property Management Offices. They are responsible for screening and inspecting excess property and assisting in the donation and sales process. They can also provide assistance with using FEDS. For APO contact information see the above website or your regional property management office (see the divider page in this section) for their referral.

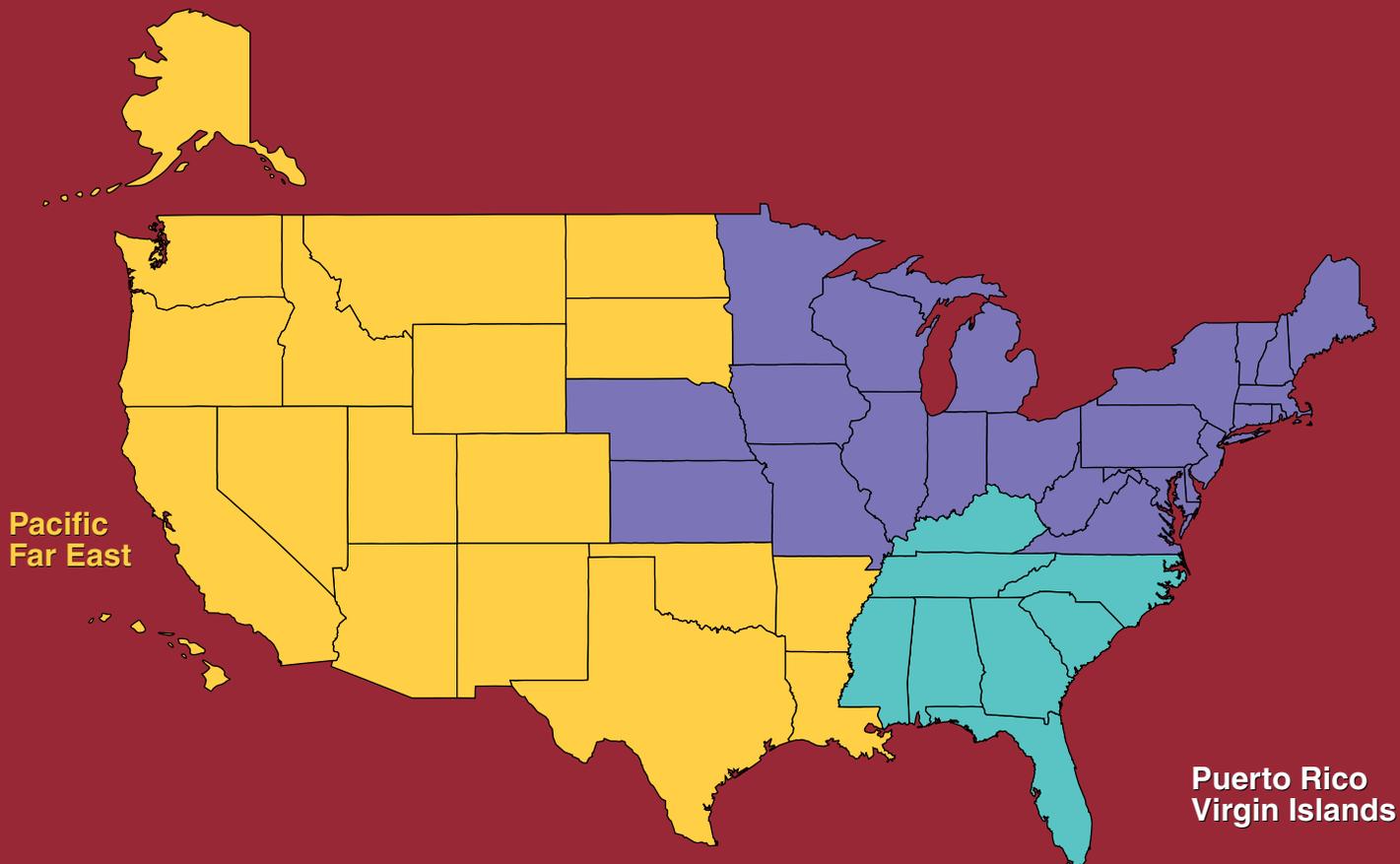
**National Utilization Officers (NUO) - [fss.gsa.gov/property/nuo](http://fss.gsa.gov/property/nuo)**

There is an NUO assigned nationally for each agency. Your NUO can provide access to the FEDS system. To find the NUO who represents your agency visit the website above or call your regional property management office (listed on the divider page in this section).



# *Travel and Transportation*





## Regional Travel Zone Offices – Points of Contact

### **GSA Transportation and Travel**

*Northeast Zone (3FT)*  
 470 L'Enfant Plaza East, Suite 8100  
 Washington, DC 20407  
 Phone: (202) 619-8950

### **GSA Transportation and Travel**

*Southeast Zone (4FBT)*  
 401 West Peachtree Street, NW  
 Atlanta, GA 30365-2550  
 Phone: (404) 331-3133

### **GSA Transportation and Travel**

*Western Zone (9FBT)*  
 450 Golden Gate Ave. 4th Floor  
 San Francisco, CA 94102  
 Phone: (415) 522-2850

### **Overseas**

*Europe, Northern Africa, and the Middle East*  
 Frankfurt, Germany:  
 DSN 330-6085/7985  
 International Direct Dial  
 011-49-69-699-7985/6085

*Pacific, Far East and Honolulu, Hawaii:*  
 (808) 541-1776  
 DSN 438-4960

# *Travel and Transportation*

*In recent years, Federal travel and transportation budgets have totaled approximately \$18 billion annually. By leveraging this huge market, the FSS Travel and Transportation business line provides agencies significant savings by negotiating favorable rates. GSA's Travel and Transportation services include a broad range of programs offering everything from discounted airfares for Government employees traveling on official duty to express delivery of letters and packages.*

## What We Have

### TRAVEL

#### Travel Management Centers

FSS has developed ways to make Government travel easier and more economical. Our programs can help you with all of your travel needs. Travel Management Centers (TMCs) provide customized travel agency services that meet your agency's unique requirements. You control the quality and cost of travel by comparing services and choosing your TMC contractor. Travel Management Services include:

- 24-hour service
- Airline reservations and ticketing
- Lodging reservations
- Car rental reservations
- E-ticket tracking
- Frequent traveler programs
- Itineraries/passenger receipt coupons
- Management information reports
- On-site/off-site support
- Reconciliation of central accounts

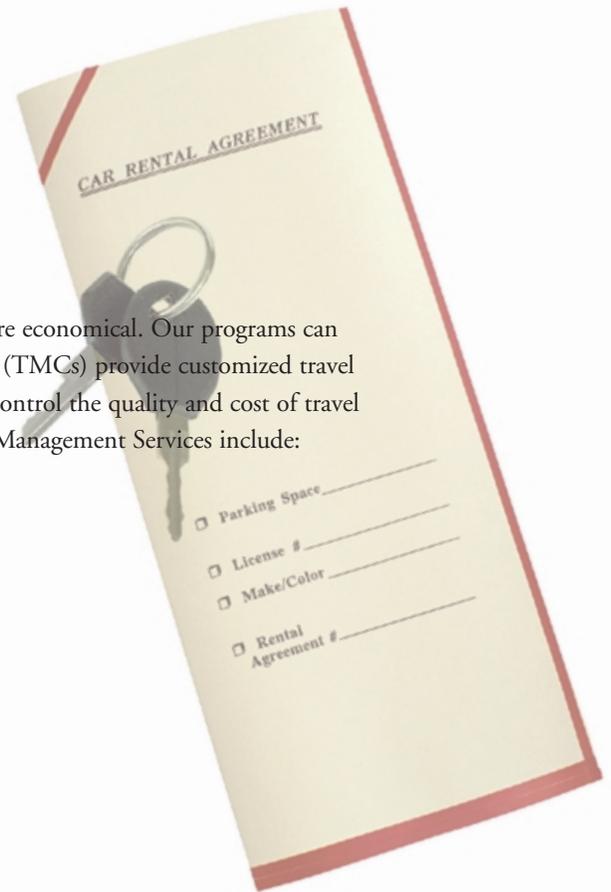
#### GSA SmartPay Travel Card

The GSA SmartPay Travel Card program provides Federal agencies with a valuable and efficient payment tool for airline tickets, lodging, restaurant expenses, car rentals, taxis and all of your other travel-related expenses.

#### Air Fare Programs

GSA has developed an extremely successful Airline City Pair Program. This service originally covered only 11 markets, but over the last 20 years, it has expanded to almost 5,000 city pairs. The airfares offered under this program average a 70% discount off comparable commercial fares; saving the Federal Government approximately \$2 billion annually. In addition to the tremendous price savings, the Airline City Pair Program has many features that allow Government travelers all the flexibility possible in planning official travel. The benefits include:

- Air Fares are priced on one-way routes permitting agencies to plan multiple destinations
- No advance purchase required
- No minimum or maximum length of stay required
- Tickets are fully refundable
- Last seat availability
- No blackout periods
- Non-stop service was awarded in 99% of the markets where non-stop service was offered



### Car Rental Programs

For Government employees traveling on official business, rental car companies offer special rates negotiated by the Military Traffic Management Command (MTMC). The MTMC agreement includes full comprehensive and collision coverage as well as unlimited mileage programs.

### GSA Value Lodging

The goal of the Value Lodging Program is to provide travelers with space availability, safe and convenient locations, direct billing capabilities, and rates within per diem allowances. The GSA Value Lodging Program demonstrates that the Federal Government can direct its market share to specific properties by providing a “best value” alternative to travelers.

## TRANSPORTATION

### Freight Management Program

GSA's Standard Tender of Services (STOS) General Freight Program provides economical and responsive transportation shipments for Federal agencies. STOS includes:

- General Freight tender of service No.1-F which establishes carrier approval requirements, solicitation and submission of rate offer procedures, performance requirements, service standards, and non-use procedures.
- National Rules Tender No.100- replaces all carrier and bureau accessorial and rule tariffs.
- Baseline Rate Publication No.1000-12 replaces all carrier and bureau line haul tariffs.

### Employee Relocation Services

Employee relocation services are available for Federal employees and their families who are being transferred to new duty stations anywhere within the continental United States and Puerto Rico. Some services are also available overseas. GSA has arrangements with more than 280 carriers for the shipment of household goods. This program offers a multitude of customized solutions to best meet your needs. Our program saves time and money and reduces stress by offering these features:

- Home marketing assistance
- Home sales services
- Destination area services
- Mortgage counseling
- Property management services
- Move management services
- Management reporting services

### **Domestic Express Delivery Services**

Provides Federal Agencies with commercial services for domestic express delivery of same-day, next-day, two-day or three-day delivery. Including any accessorial services. Delivery services available include any combination of days or weight ranges depending on the supplier.

### **Transportation Audits**

Through its Audits Division, GSA works to identify and recover carrier overcharges and other debts relating to transportation bills paid by agencies around the world. Each year, GSA detects and recovers millions of dollars in overcharges. The audit program offers:

- Implementation and performance of prepayment audits
- Post-payment audits of transportation bills
- Provides for the collection of overcharges
- Bankruptcies and litigation related to transportation carriers



# How To Learn About What We Have

*To learn more about Travel and Transportation services, check out our information resources. No matter which Travel and Transportation service you're looking for, we have the information source to assist you!*

## WEB

### **Travel and Transportation Website - [fss.gsa.gov/transtrav](https://fss.gsa.gov/transtrav)**

Your gateway to all of the travel and transportation services and benefits FSS offers. Here you can learn valuable information on Travel Management Centers, Transportation Audits, Transportation Programs, and Regional Transportation Offices.

### **Schedules E-Library - [fss.gsa.gov/schedules](https://fss.gsa.gov/schedules)**

Schedules E-Library is your source for the latest Federal Supply Schedules contract award information. Schedules E-Library features ordering information, complete and updated Schedules, as well as a powerful search engine that allows you to locate what you need quickly and easily. These are some of the Travel and Transportation Schedules available:

- Governmentwide Employee Relocation Services Schedule # 653
- Logistics Worldwide (Logworld) Schedule # 874 V
- Auditing Services and Financial Management Services Schedule # 872
- Domestic Express Delivery Service Schedule # 451 III

## PHONE

### Travel and Transportation Zone Offices

If you have questions or need additional assistance with any of our Travel and Transportation services, contact one of the Regional Travel Zone offices. See the divider page at the front of this section for Travel and Transportation Zone Office contacts.

## IN PERSON

### Travel and Transportation Training

**(202) 619-8907**

GSA offers a variety of travel and transportation training courses. These courses will provide the necessary tools to keep you updated on all the latest travel and transportation information. To register or receive additional information, send your training form or other document to:

Registration Travel Training Branch  
490 L'Enfant Plaza, SW Suite 8214  
Washington, DC 20407

You may fax your form to: (202) 619-8914, or visit the Travel and Transportation Website at [fss.gsa.gov/training/transtrav](http://fss.gsa.gov/training/transtrav).

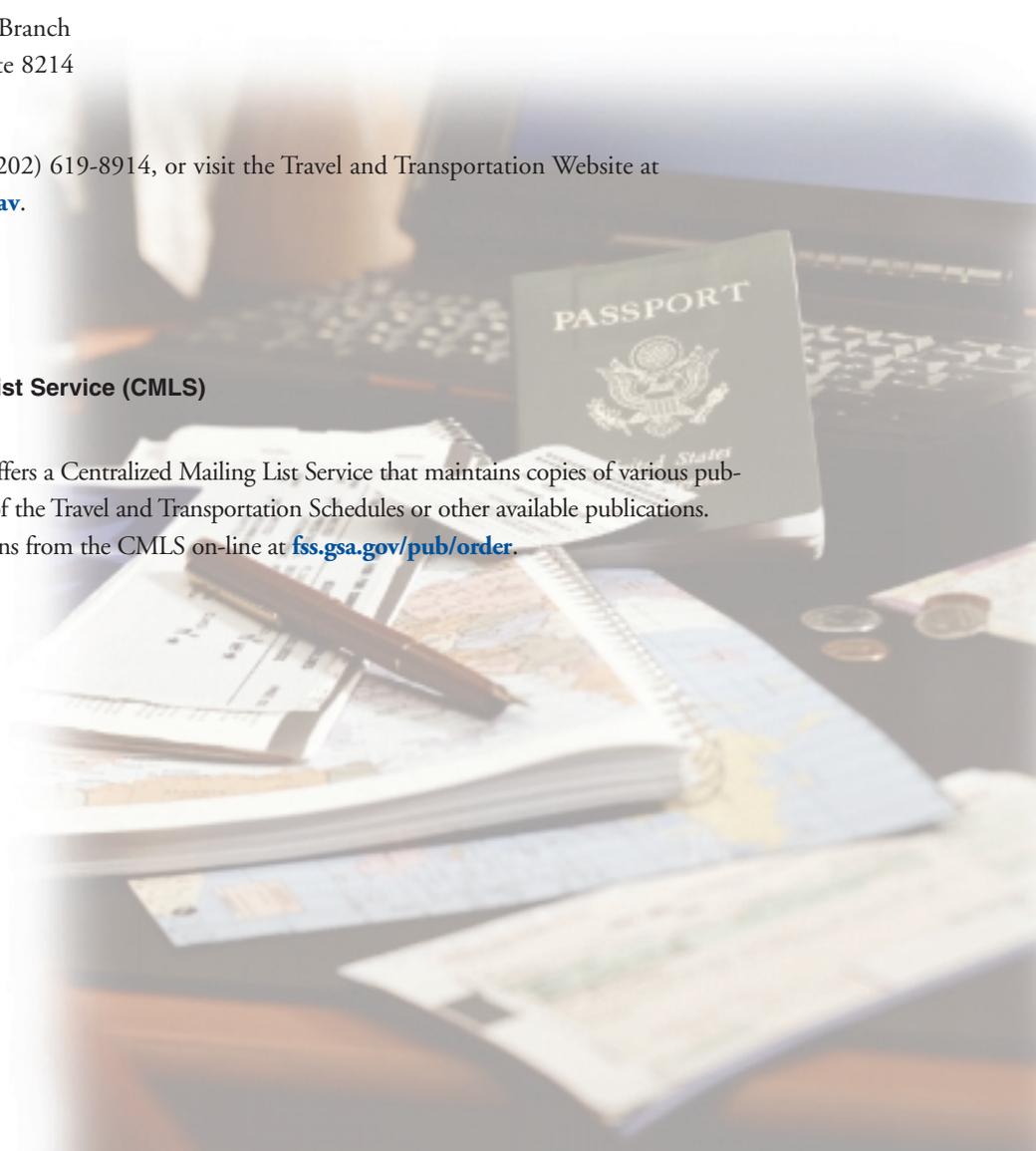
## MAIL

### The Centralized Mailing List Service (CMLS)

**(817) 334-5215**

For your convenience, GSA offers a Centralized Mailing List Service that maintains copies of various publications. Call for free copies of the Travel and Transportation Schedules or other available publications.

You may also order publications from the CMLS on-line at [fss.gsa.gov/pub/order](http://fss.gsa.gov/pub/order).



# How To Get What We Have

## **Travel Management Centers - [fss.gsa.gov/travel/tmc](https://fss.gsa.gov/travel/tmc)**

Travel Management Centers provide customized travel agency services to meet your agency's unique requirements. You control the quality and cost of travel by comparing services and choosing your TMC contractor. Below is the key point of contact to locate the Travel Management Center best-suited to your needs, or you may visit the Travel Management Center Website for a complete guide to the Travel Management Centers with contact information and ordering instructions.

GSA Travel Management Center  
Director, Travel and Transportation Management Division (FBL)  
1941 Jefferson Davis Highway, Room 812  
Arlington, VA 22202  
Phone: (703) 305-5745

## **GSA SmartPay - [fss.gsa.gov/services/gsa-smartpay](https://fss.gsa.gov/services/gsa-smartpay)**

The GSA SmartPay travel card program provides Federal agencies with a valuable and efficient payment tool for airline tickets, lodging, restaurant expenses, car rentals, taxis, and all other travel related expenses.

In addition to its usefulness for the government traveler, GSA SmartPay also allows Federal agencies to commercial goods and services. GSA accepts the SmartPay card for supply orders and requires all Federal Supply Schedule vendors to accept the card. For detailed information on the GSA SmartPay program, visit the SmartPay website at [fss.gsa.gov/services/gsa-smartpay](https://fss.gsa.gov/services/gsa-smartpay). You may also call or write to:

General Services Administration  
Federal Supply Service  
Services Acquisition Center  
Washington, DC 20406  
Phone: (703) 305-6658

## **Airline Fares - [fss.gsa.gov/services/citypairs](https://fss.gsa.gov/services/citypairs)**

GSA has developed an extremely successful Airline City Pair Program. Check out this Website for all the latest information on flights schedules, fares, and other valuable information. You may also contact your Travel Management Center for this information.

## **GSA Value Lodging - [fss.gsa.gov/travel/valuelodging](https://fss.gsa.gov/travel/valuelodging)**

The purpose of this program is to provide travelers with increased room availability, safe and convenient locations, additional complimentary amenities, and rates within per diem allowance. The Website offers valuable information, including participating hotels with updated room rates and much more.

**Transportation Management Services - [fss.gsa.gov/transtrav](http://fss.gsa.gov/transtrav)**

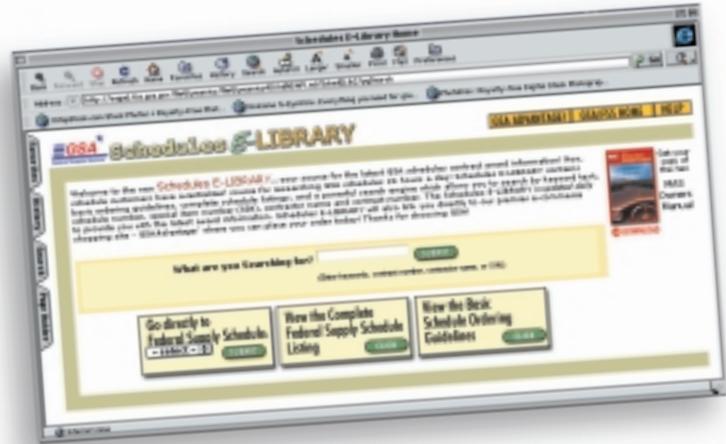
For the latest information and up-to-date points of contact, visit the Transportation Management Website. Here you will find information on:

- Freight management program
- Employee relocation services
- Domestic express delivery service
- Transportation audits

**Schedules E-Library – [fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)**

Schedules E-Library is your source for the latest Federal Supply Schedules contract award information. Schedules E-Library features ordering information, complete and updated Schedules, as well as a powerful search engine that allows you to locate what you need quickly and easily. These are some of the Travel and Transportation Schedules available:

- Governmentwide Employee Relocation Services Schedule # 653
- Logistics Worldwide (Logworld) Schedule # 874 V
- Auditing Services and Financial Management Services Schedule # 872
- Domestic Express Delivery Service Schedule # 451 III



# Acronyms and Abbreviations

<b>AAC</b>	Activity Address Code	<b>FSC</b>	Federal Supply Class
<b>ADP</b>	Automated Data Processing	<b>FSG</b>	Federal Supply Group
<b>AFB</b>	Air Force Base	<b>FSS</b>	Federal Supply Service
<b>AFV</b>	Alternative- Fueled Vehicle	<b>GBL</b>	Government Bill Of Lading
<b>APO</b>	Area Property Managers	<b>GMT</b>	Greenwich Mean Time
<b>ARAP</b>	Agency Review And Assistance Program	<b>GPS</b>	Global Positioning System
<b>AUO</b>	Area Utilization Officer	<b>GSA</b>	General Services Administration
<b>AUTODIN</b>	Automated Digital Information Network	<b>HAZMAT</b>	Hazardous Materials
<b>BPA</b>	Blanket Purchase Order	<b>HCCR</b>	Health Care Cost Recovery
<b>CAG</b>	Customer Assistance Guide	<b>HST</b>	Hawaiian Standard Time
<b>CMLS</b>	Centralized Mailing List Service	<b>IFMS</b>	Interagency Fleet Management System
<b>COMSEC</b>	Communications Security	<b>IFSS</b>	International Federal Supply Schedule
<b>CONUS</b>	Continental United States	<b>IMM</b>	Integrated Material Manager
<b>CPC</b>	Cost Per Copy	<b>I.M.P.A.C.</b>	International Merchant Purchase Authorization Card
<b>CSC</b>	Customer Supply Center	<b>ITMS</b>	Interagency Transportation Management System
<b>CSD</b>	Customer Service Director	<b>JST</b>	Japan Standard Time
<b>DAAS</b>	Defense Automatic Addressing System	<b>JWOD</b>	Javits –Wagner-O’Day
<b>DLA</b>	Defense Logistics Agency	<b>MAS</b>	Multiple Award Schedule
<b>DLSC</b>	Defense Logistics Service Center	<b>MCC</b>	Maintenance Control Center
<b>DOD</b>	Department Of Defense	<b>MTMC</b>	Military Traffic Management Command
<b>EEO</b>	Equal Employment Opportunity	<b>MILSTRIP</b>	Military Standard Requisitioning And Issue Procedures
<b>ESD</b>	Estimated Ship Date	<b>MIPR</b>	Military Interdepartmental Purchase Request
<b>EST</b>	Eastern Standard Time	<b>MOBIS</b>	Management, Organizational, And Business Improvement Services
<b>FAK</b>	Freight All Kinds	<b>MRA</b>	Material Return Authorization
<b>FAR</b>	Federal Acquisition Regulation	<b>MRP</b>	Material Return Program
<b>FAST</b>	Fast Action Safety Data Transmission	<b>MSDS</b>	Material Safety Data Sheet
<b>FEDS</b>	Federal Disposal System	<b>MUFFIN</b>	Multi-Use File For Interagency News
<b>FEDSTRIP</b>	Federal Standard Requisitioning And Issue Procedures	<b>NAM</b>	National Account Managers
<b>FEMA</b>	Federal Emergency Management Agency	<b>NCSC</b>	National Customer Service Center
<b>FLIS</b>	Federal Logistics Information System	<b>NIB</b>	National Industries For The Blind
<b>FMC</b>	Fleet Management Center	<b>NIIS</b>	New Item Introductory Schedule
<b>FMS</b>	Fleet Management System	<b>NISH</b>	National Industries For The Severely Handicapped
<b>FOG</b>	Fedstrip Operating Guide		
<b>FPI</b>	Federal Prison Industries		
<b>FPMR</b>	Federal Property Management Regulation		
<b>FPO</b>	Fleet Post Office		
<b>FRMF</b>	Flat Rate Monthly Fee		

<b>NSC</b>	Naval Supply Center	<b>TDR</b>	Transportation Discrepancy Report
<b>NSN</b>	National Stock Number	<b>TIM</b>	Tires In Multiple Programs
<b>NUO</b>	National Utilization Officers	<b>TMC</b>	Travel Management Centers
<b>PLA</b>	Plain Language Address	<b>TPPS</b>	Third-Party Payment System
<b>ROCS</b>	Retail On-Line Customer Sales	<b>TTOS</b>	Touchtone Telephone Ordering System
<b>RPMO</b>	Regional Property Management Office	<b>TWX</b>	Teletypewriter Exchange
<b>SAS</b>	Single Award Schedule	<b>U-MAS</b>	University Multiple Award Schedule
<b>SASP</b>	State Agencies For Surplus Property	<b>UNICOR</b>	Federal Prison Industries Inc.
<b>SDD</b>	Stock Direct Delivery	<b>USDA</b>	U.S. Department Of Agriculture
<b>SDR</b>	Shipping Discrepancy Report	<b>VA</b>	Department Of Veterans Affairs
<b>SOP</b>	Special Order Program		
<b>STOS</b>	Standard Tender Of Service		

# Federal Supply Class (FSC) Assignments

FSC/FSG	Description	GSA	Responsible Manager GSA Acquisition Center	DoD	DLA Supply Center
10	Weapons	X	7FX		
1005	Guns, through 30mm			X	S9C
1010	Guns, over 30mm up to 75mm			X	S9C
1015	Guns, 75mm through 125mm			X	S9C
1020	Guns, over 125mm through 150mm			X	S9C
1025	Guns, over 150mm through 200mm			X	S9C
1030	Guns, over 200mm through 300mm			X	S9C
1035	Guns, over 300mm			X	S9C
1040	Chemical Weapons and Equipment			X	S9G
1045	Launchers, Torpedo and Depth Charge			X	S9G
1055	Launchers, Rocket and Pyrotechnic			X	S9G
1075	Degaussing and Mine Sweeping Equipment			X	S9G
1080	Camouflage and Deception Equipment			X	S9G
1090	Assemblies Interchangeable Between Weapons in Two or More Classes			X	S9G
1095	Miscellaneous Weapons			X	S9C
12	Fire Control Equipment	X	7FX		
1210	Fire Control Directors			X	S9E
1220	Fire Control Computing Sights and Devices			X	S9E
1240	Optical Sighting and Ranging Equipment			X	S9E
1250	Fire Control Stabilizing and Mechanism			X	S9E
1260	Fire Control Designating and Indicating Equipment			X	S9E
1265	Fire Control Transmitting and Receiving Equipment, except Airborne			X	S9E
1270	Aircraft Gunnery Fire Control Components			X	S9E
1280	Aircraft Bombing Fire Control Components			X	S9E
1285	Fire Control Radar Equipment, except Airborne			X	S9E
1287	Fire Control Sonar Equipment			X	S9E
1290	Miscellaneous Fire Control Equipment			X	S9E
13	Ammunition and Explosives	X	7FX		
1420	Guided Missile Components			X	S9E
1430	Guided Missile Remote Control Systems			X	S9E
1440	Launchers, Guided Missile			X	S9E
1450	Guided Missile Handling and Servicing Equipment			X	S9E
15	Aircraft; Airframe Structural Components	X	7FX		
1560	Airframe Structural Components			X	S9C
16	Aircraft Components and Accessories	X	7FX		
1610	Aircraft Propellers			X	S9C
1615	Helicopter Rotor Blades, Drive Mechanisms, and Components			X	S9C

FSC/FSG	Description	GSA	Responsible Manager GSA Acquisition Center	DoD	DLA Supply Center
1620	Aircraft Landing Gear Components			X	S9C
1630	Aircraft Wheel and Brake Systems			X	S9C
1650	Aircraft Hydraulic, Vacuum, and Deicing Systems Components			X	S9C
1660	Aircraft Air Conditioning, Heating, and Pressuring Equipment			X	S9E
1670	Parachutes; Aerial Pickup, Delivery, Recovery Systems; and Cargo Tie Down Equipment			X	S9G
1680	Miscellaneous Aircraft Accessories and Components			X	S9G
17	Aircraft Launching, Landing and Ground Handling	X	7FX		
1710	Aircraft Arresting, Barrier, and Barricade Equipment			X	S9C
1720	Aircraft Launching Equipment			X	S9C
1730	Aircraft Ground Servicing Equipment			X	S9C
1740	Airfield Specialized Trucks and Trailers			X	S9C
1820	Space Vehicle Components			X	S9G
1830	Space Vehicle Remote Control Systems			X	S9G
1840	Space Vehicle Launchers			X	S9G
1860	Space Survival Equipment			X	S9G
19	Ships, Small Craft, Pontoons, and Floating Docks	X	7FX		
20	Ship and Marine Equipment	X	7FX		
2010	Ship and Boat Propulsion Components			X	S9G
2020	Rigging and Rigging Gear			X	S9G
2030	Deck Machinery			X	S9G
2040	Marine Hardware and Hull Items			X	S9G
2050	Buoys			X	S9G
2060	Commercial Fishing Equipment			X	S9G
2090	Miscellaneous Ship and Marine Equipment			X	S9G
22	Railway Equipment	X	7FX		
2230	Right-of-Way Construction and Maintenance Equipment, Railroad			X	S9I
2240	Locomotive and Rail Car Accessories and Components			X	S9I
2250	Track, Materials, Railroad			X	S9I
2310	Passenger Motor Vehicles, Buses and Ambulances	X	FFA		
2320	Trucks and Truck Tractors, Wheeled	X	FFA		
2330	Trailers	X	FFA		
2340	Motorcycles, Motor Scooters, and Bicycles	X	7FX		
2410	Tractors, Full Track, Low Speed	X	FFA	X	S9I
2420	Tractors, Wheeled	X	FFA	X	S9I
2430	Tractors, Track Laying, High Speed			X	S9I
25	Vehicular Equipment Components	X	FFA		
2510	Vehicular Cab, Body, and Frame Structural Components			X	S9C
2520	Vehicular Power Transmission Components			X	S9C

FSC/FSG	Description	GSA	Responsible Manager GSA Acquisition Center	DoD	DLA Supply Center
2530	Vehicular Brake, Steering, Axle, Wheel, and Track Components			X	S9C
2540	Vehicular Furniture and Accessories			X	S9C
2590	Miscellaneous Vehicular Components			X	S9C
26	Tires and Tubes	X	FFA		
2610	Tires and Tubes, Pneumatic, Except Aircraft			X	AKZ
2620	Tires and Tubes, Pneumatic, Aircraft			X	S9C
2630	Tires, Solid and Cushion			X	AKZ
2640	Tire Rebuilding and Tire and Tube Repair Material			X	AKZ
28	Engines, Turbines, and Components	X	FFA		
2805	Gasoline Reciprocating Engines, Except Aircraft, and Components			X	S9C
2810	Gasoline Reciprocating Engines, Aircraft, and Components			X	S9G
2815	Diesel Engines and Components			X	S9C
2820	Steam Engines, Reciprocating, and Components			X	S9C
2825	Steam Turbines and Components			X	S9C
2830	Water Turbines and Water Wheels and Components			X	S9I
2835	Gas Turbines and Jet Engines, except Aircraft, and Components			X	S9G
2840	Gas Turbines and Jet Engines, Aircraft, and Components			X	S9G
2845	Rocket Engines and Components			X	S9I
2850	Gasoline Rotary Engines and Components			X	S9G
2895	Miscellaneous Engines and Components			X	S9C
29	Engine Accessories	X	FCA		
2910	Engine Fuel System Components, Non-aircraft			X	S9C
2915	Engine Fuel System Components, Aircraft			X	S9G
2920	Engine Electrical System Components, Non-Aircraft			X	S9C
2925	Engine Electrical System Components, Aircraft			X	S9G
2930	Engine Cooling System Components, Non-Aircraft			X	S9C
2935	Engine Cooling System Components, Aircraft			X	S9G
2940	Engine Air and Oil Filters, Strainers, and Cleaners, Non-Aircraft			X	S9G
2945	Engine Air and Oil Filters, Strainers and Cleaners, Aircraft			X	S9G
2950	Turbo Superchargers			X	S9G
2990	Misc. Engine Acc., Non-Aircraft			X	S9C
2995	Misc. Engine Acc., Aircraft			X	S9G
30	Mechanical Power Transmission Equipment	X	7FX		
3010	Torque Convertors and Speed Changers			X	S9C
3020	Gears, Pulleys, Sprockets, and Transmission Chain			X	S9C
3030	Belting, Drive Belts, Fan Belts, and Accessories			X	S9C
3040	Miscellaneous Power Transmission Equipment			X	S9C
31	Bearings	X	7FX		
3110	Bearings, Anti-friction, Unmounted			X	S9I

FSC/FSG	Description	GSA	Responsible Manager GSA Acquisition Center	DoD	DLA Supply Center
3120	Bearings, Plain, Unmounted			X	S9I
3130	Bearings, Mounted			X	S9I
32	Woodworking Machinery and Equipment	X	7FX		
3210	Sawmill and Planing Mill Machinery			X	S9I
3220	Woodworking Machines			X	S9I
3230	Tools and Attachments for Woodworking Machinery			X	S9I
34	Metalworking Machinery	X	7FX		
3405	Saws and Filing Machines			X	S9G
3408	Machining Centers and Way-Type Machines			X	S9G
3410	Electrical and Ultrasonic Erosion Machines			X	S9G
3411	Boring Machines			X	S9G
3412	Broaching Machines			X	S9G
3413	Drilling and Tapping Machines			X	S9G
3414	Gear Cutting and Finishing Machines			X	S9G
3415	Grinding Machines			X	S9G
3416	Lathes			X	S9G
3417	Milling Machines			X	S9G
3418	Planers and Shapers			X	S9G
3419	Miscellaneous Machine Tools			X	S9G
3422	Rolling Mills and Drawing Machines			X	S9G
3424	Metal Heat Treating and Non-thermal Treating Equipment			X	S9G
3426	Metal Finishing Equipment			X	S9G
3431	Electric Arc Welding Equipment			X	S9G
3432	Electric Resistance Welding Equipment			X	S9G
3433	Gas Welding, Heat Cutting, and Metalizing Equipment			X	S9G
3436	Welding Positioners and Manipulators			X	S9G
3438	Miscellaneous Welding Equipment			X	S9G
3439	Miscellaneous Welding, Soldering, and Brazing Supplies and Accessories			X	S9G
3441	Bending and Forming Machines			X	S9G
3442	Hydraulic and Pneumatic Presses, Power Driven			X	S9G
3443	Mechanical Presses, Power Driven			X	S9G
3444	Manual Presses			X	S9G
3445	Punching and Shearing Machines			X	S9G
3446	Forging Machinery and Hammers			X	S9G
3447	Wire and Metal Ribbon Forming Machines			X	S9I
3448	Riveting Machines			X	S9G
3449	Miscellaneous Secondary Metal Forming and Cutting Machines			X	S9G
3450	Machine Tools, Portable			X	S9I
3455	Cutting Tools for Machine Tools			X	S9G
3456	Cutting and Forming Tools for Secondary Metalworking Machinery			X	S9G
3460	Machine Tool Accessories			X	S9G
3510	Laundry and Dry Cleaning Equipment	X	6FE & 7FX		

FSC/FSG	Description	GSA	Responsible Manager GSA Acquisition Center	DoD	DLA Supply Center
3520	Shoe Repairing Equipment	X	7FX		
3530	Industrial Sewing Machines and Mobile Textile Repair Shops	X	7FX	X	S9I
3540	Wrapping and Packaging Machinery	X	7FX		
3550	Vending and Coin Operated Machines	X	7FX		
3590	Miscellaneous Service and Trade Equipment	X	7FX		
3605	Food Products Machinery and Equipment	X	7FX	X	S9G
3610	Printing, Duplicating and Bookbinding Equipment	X	FCG	X	S9G
3611	Industrial Marking Machines	X	7FX	X	S9G
3615	Pulp and Paper Industries Machinery	X	FCG	X	S9G
3620	Rubber and Plastics Working Machinery	X	FCG	X	S9G
3625	Textile Industries Machinery	X	7FX	X	S9G
3630	Clay and Concrete Products In Machinery	X	7FX	X	S9G
3635	Crystal and Glass Industries Machinery	X	7FX	X	S9G
3640	Tobacco Manufacturing Machinery	X	7FX	X	S9G
3645	Leather Tanning and Leather Working Industries Machinery	X	7FX	X	S9G
3650	Chemical and Pharmaceutical Products Manufacturing Machinery	X	7FX	X	S9G
3655	Gas Generating and Dispensing Systems, Fixed or Mobile	X	7FX	X	S9G
3660	Industrial Size Reduction Machinery	X	7FX	X	S9G
3670	Specialized Semiconductor Microcircuit, and Printed Circuit Board Manufacturing Machinery	X	7FX	X	S9G
3680	Foundry Machinery, Related Equipment and Supplies	X	7FX	X	S9G
3685	Specialized Metal Container Manufacturing Machinery and Related Equipment	X	7FX	X	S9G
3690	Specialized Ammunition and Ordnance Machinery and Related Equipment	X	7FX	X	S9G
3693	Industrial Assembly Machines	X	7FX	X	S9G
3694	Clean Work Stations, Controlled Environment and Related Equipment	X	7FX	X	S9G
3695	Miscellaneous Special Industry Machinery	X	7FX	X	S9G
37	Agricultural Machinery and Equipment	X	7FX		
3710	Soil Preparation Equipment			X	S9I
3720	Harvesting Equipment			X	S9I
3730	Dairy, Poultry and Livestock Equipment			X	S9I
3740	Pest, Disease and Frost Control Equipment			X	S9I
3750	Gardening Implements and Tools			X	7FX
3760	Animal Drawn Vehicles and Farm Trailers			X	S9I
3770	Saddlery, Harness, Whips and Related Animal Furnishings			X	S9I
38	Construction, Mining, Excavating and Highway Maintenance	X	FFA		
3805	Earth Moving and Excavating Equipment			X	S9I
3810	Cranes and Crane-Shovels			X	S9I

FSC/FSG	Description	GSA	Responsible Manager GSA Acquisition Center	DoD	DLA Supply Center
3815	Crane and Crane-Shovel Attachments			X	S9I
3820	Mining, Rock Drilling, Earth Boring and Related Equipment			X	S9I
3825	Road Clearing and Cleaning Equipment			X	S9I
3830	Truck and Tractor Attachments			X	S9I
3835	Petroleum Production and Distribution Equipment			X	S9I
3895	Misc. Construction Equipment			X	S9I
39	Materials Handling Equipment	X	7FX		
3910	Conveyors			X	S9I
3915	Materials Feeders			X	S9G
3920	Materials Handling Equipment, Non-self-Propelled			X	S9G
3930	Warehouse Trucks and Tractors, Self-Propelled			X	S9I
3940	Blocks, Tackle, Rigging and Slings			X	S9G
3950	Winches, Hoists, Cranes and Derricks			X	S9C
3960	Elevators and Escalators			X	S9C
3990	Miscellaneous Materials Handling Equipment			X	S9I
40	Rope, Cable, Chain, and Fittings	X	7FX		
4010	Chain and Wire Rope			X	S9G
4020	Fiber Rope, Cordage and Twine			X	S9I
4030	Fittings for Rope, Cable and Chain			X	S9G
4110	Refrigeration Equipment	X	6FE & 7FX	X	S9G
4120	Air Conditioning Equipment	X	6FE	X	S9I
4130	Refrigeration and Air Conditioning Components	X	7FX	X	S9I
4140	Fans, Air Circulators and Blower Equipment	X	6FE	X	S9I
4150	Vortex Tubes and Other Related Cooling Tubes			X	S9G
42	Fire Fighting, Rescue, and Safety Equipment	X	7FX		
4210	Fire Fighting Equipment (Except Trucks)	X	7FX	X	S9C
4210	Fire Trucks Only	X	FCA	X	S9C
4220	Marine Lifesaving and Diving Equipment			X	S9C
4230	Decontaminating and Impregnating Equipment			X	S9G
4235	Hazardous Material Spill Containment Cleanup Equipment and Material			X	S9G
4240	Safety and Rescue Equipment			X	S9G
4250	Recycling and Reclamation Equipment			X	S9G
43	Pumps and Compressors	X	7FX		
4310	Compressors and Vacuum Pumps			X	S9C
4320	Power and Hand Pumps			X	S9I
4330	Centrifugals, Separators and Pressure and Vacuum Filters			X	S9C
44	Furnace, Steam Plant and Drying Equipment and Nuclear Reactors	X	7FX		
4410	Industrial Boilers			X	S9C
4420	Heat Exchangers and Steam Condensers			X	S9C
4430	Industrial Furnaces, Kilns, Lehrs and Ovens			X	S9I
4440	Driers, Dehydrators and Anhydrators			X	S9C
4460	Air Purification Equipment			X	S9C

FSC/FSG	Description	GSA	Responsible Manager GSA Acquisition Center	DoD	DLA Supply Center
45	Plumbing, Heat and Sanitation Equipment	X	7FX		
4510	Plumbing Fixtures and Accessories			X	S9I
4520	Space Heating Equipment and Domestic Water Heaters			X	S9I
4530	Fuel Burning Equipment Units			X	S9C
4540	Miscellaneous Plumbing, Heating and Sanitation Equipment			X	S9I
46	Water Purification and Sewage Treatment Equipment	X			
4610	Water Purification Equipment			X	S9C
4620	Water Distillation Equipment, Marine and Industrial			X	S9C
4630	Sewage Treatment Equipment			X	S9I
47	Pipe, Tubing, Hose and Fittings	X	7FX		
4710	Pipe and Tube			X	S9C
4720	Hose and Tubing, Flexible			X	S9C
4730	Fittings and Specialties: Hose, Pipe and Tube			X	S9C
48	Valves	X	7FX		
4810	Valves, Powered			X	S9C
4820	Valves, Non-powered			X	S9C
49	Maintenance and Repair Shop Equipment	X	7FX		
4910	Motor Vehicle Maintenance and Repair Shop Specialized Equipment			X	S9C
4920	Aircraft Maintenance and Repair Shop Specialized Equipment			X	S9G
4921	Torpedo Maintenance, Repair, and Checkout Specialized Equipment			X	S9G
4923	Depth Charges and Underwater Mines Maintenance, Repair and Checkout, Specialized Equipment			X	S9G
4925	Ammunition Maintenance, Repair, and Checkout Specialized Equipment			X	S9G
4927	Rocket Maintenance, Repair and Checkout Specialized Equipment			X	S9G
4930	Lubrication and Fuel Dispensing Equipment			X	S9C
4931	Fire Control Maintenance and Repair Shop Specialized Equipment			X	S9E
4933	Weapons Maintenance and Repair Shop Specialized Equipment			X	S9G
4935	Guided Missile Maintenance, Repair and Checkout Specialized Equipment			X	S9E
4940	Miscellaneous Maintenance and Repair Shop Specialized Equipment			X	S9C
4960	Space Vehicle Maintenance, Repair and Checkout Specialized Equipment			X	S9G
51	Hand Tools	X	6FE		
5110	Hand Tools, Edged, Non-powered	X	6FE		
5120	Hand Tools, Non-edged, Non-powered	X	6FE		
5130	Hand Tools, Power Driven	X	6FE		

FSC/FSG	Description	GSA	Responsible Manager GSA Acquisition Center	DoD	DLA Supply Center
5133	Drill Bits, Counter Bores, and Countersinks: Hand and Machine	X	6FE		
5136	Taps, Dies, and Collects: Hand and Machine	X	6FE		
5140	Tool and Hardware Boxes	X	6FE		
5180	Sets, Kits, and Outfits of Hand Tools	X	6FE		
5210	Measuring Tools, Craftsmen's	X	6FE		
5220	Inspection Gages and Precision Layout Tools			X	S9G
5280	Sets, Kits, and Outfits of Measuring Tools			X	S9G
53	Hardware and Abrasives	X	7FX		
5305	Screws			X	S9I
5306	Bolts			X	S9I
5307	Studs			X	S9I
5310	Nuts and Washers			X	S9I
5315	Nails, Keys, and Pins			X	S9I
5320	Rivets			X	S9I
5325	Fastening Devices			X	S9I
5330	Packing and Gasket Materials			X	S9I
5335	Metal Screening			X	S9I
5340	Miscellaneous Hardware			X	S9I
5345	Disks and Stones, Abrasive			X	S9I
5350	Abrasive Materials				
5355	Knobs and Pointers			X	S9I
5360	Coil, Flat, and Wire Springs			X	S9I
5365	Rings, Shims, and Spacers			X	S9I
54	Prefabricated Structures and Scaffolding	X	7FX		
5410	Prefabricated and Portable Buildings			X	S9C
5411	Rigid Wall Shelters			X	S9I
5420	Bridges, Fixed and Floating			X	S9C
5430	Storage Tanks			X	S9I
5440	Scaffolding Equipment and Concrete Forms			X	S9I
5445	Prefabricated Tower Structures			X	S9I
5450	Miscellaneous Prefabricated Structures			X	S9I
55	Lumber, Millwork, Plywood, and Veneer	X	7FX		
5520	Millwork			X	S9I
5530	Plywood and Veneer			X	S9I
56	Construction and Building Materials	X	7FX		
5610	Mineral Construction Materials, Bulk	X	7FX		
5620	Building Glass, Tile, Brick, and Block	X	7FX		
5630	Pipe and Conduit, Nonmetallic	X	7FX		
5640	Wallboard, Building Paper, and Thermal Insulation Materials	X	7FX		
5650	Roofing and Siding Materials	X	7FX		
5660	Fencing, Fences, and Gates			X	S9I
5670	Architectural and Related Metal Products	X	7FX		
5675	Non-wood Construction Lumber			X	S9I
5680	Miscellaneous Construction Materials	X	7FX		

FSC/FSG	Description	GSA	Responsible Manager GSA Acquisition Center	DoD	DLA Supply Center
58	Commercial Telecommunications Equipment	X	FCG,2FY,FCI		
5805	Telephone and Telegraph Equipment			X	S9E
5810	Communications Security Equipment and Components			X	S9E
5811	Other Cryptologic Equipment and Components			X	S9E
5815	Teletype and Facsimile Equipment			X	S9E
5820	Radio and Television Communication Equipment, Except Airborne		3FN-CO	X	S9E
5821	Radio and Television Communication Equipment, Airborne		3FN-CO	X	S9E
5825	Radio Navigation Equipment, Except Airborne			X	S9E
5826	Radio Navigation Equipment, Airborne			X	S9E
5830	Intercommunication and Public Address Systems, Except Airborne			X	S9E
5831	Telecommunication and Public Address Systems, Airborne			X	S9E
5835	Sound Recording and Reproducing Equipment		3FN-CO	X	S9E
5836	Video Recording and Reproducing Equipment		3FN-CO	X	S9I
5840	Radar Equipment, Except Airborne		3FN-CO	X	S9I
5841	Radar Equipment, Airborne			X	S9E
5845	Underwater Sound Equipment		3FN-CO	X	S9E
5850	Visible and Invisible Light Communication Equipment		3FN-CO	X	S9E
5855	Night Vision Equipment, Emitted and Reflected Radiation			X	S9E
5860	Stimulated Coherent Radiation Devices, Components and Accessories		3FN-CO	X	S9E
5865	Electronic Countermeasures, Counter-Counter-measures, and Quick Reaction Capability Equipment			X	S9E
5895	Miscellaneous Communication Equipment (Excludes Electronic Countermeasures Equipment)		3FN-CO	X	S9E
59	Electrical and Electronic Equipment Components	X	7FX		
5905	Resistors			X	S9E
5910	Capacitors			X	S9E
5915	Filters and Networks			X	S9E
5920	Fuses and Lighting Arresters			X	S9E
5925	Circuit Breakers			X	S9E
5930	Switches			X	S9E
5935	Connectors, Electrical			X	S9E
5940	Lugs, Terminals and Terminal Strips			X	S9G
5945	Relays and Solenoids			X	S9E
5950	Coils and Transformers			X	S9E
5955	Oscillators and Piezoelectric Crystals			X	S9E
5960	Electron Tubes and Associated Hardware			X	S9E
5961	Semiconductor Devices and Associated Hardware			X	S9E
5962	Microcircuits, Electronic			X	S9E

FSC/FSG	Description	GSA	Responsible Manager GSA Acquisition Center	DoD	DLA Supply Center
5963	Electronic Modules			X	S9E
5965	Headsets, Handsets, Microphones and Speakers			X	S9E
5970	Electrical Insulators and Insulating Materials			X	S9G
5975	Electrical Hardware and Supplies			X	S9G
5977	Electrical Contact Brushes and Electrodes			X	S9G
5980	Optoelectronic Devices and Associated Hardware			X	S9E
5985	Antennas, Waveguides and Related Equipment			X	S9E
5990	Sychros and Resolvers			X	S9E
5995	Cable Cord and Wire Assemblies: Communication Equipment			X	S9G
5996	Amplifiers			X	S9E
5998	Electrical and Electronic Assemblies Brands, Cords and Associated Hardware			X	S9E
5999	Miscellaneous Electrical and Electronic Components			X	S9E
60	Fiber Optics Materials, Components, Assemblies and Accessories	X	7FX		
6004	Rotary Joints			X	S9E
6005	Couplers, Splitters, Mixers			X	S9E
6007	Fiber Optic Filters			X	S9E
6008	Optical Multiplexers/Demultiplexers			X	S9E
6010	Fiber Optic Conductors			X	S9E
6015	Fiber Optic Cables			X	S9E
6020	Fiber Optic Cable Assemblies and Harnesses			X	S9E
6021	Fiber Optic Switches			X	S9E
6025	Fiber Optic Transmitters			X	S9E
6026	Fiber Optic Receivers			X	S9E
6029	Optical Repeaters			X	S9E
6030	Fiber Optic Devices			X	S9E
6031	Integrated Optical Circuits			X	S9E
6032	Fiber Optic Light Sources			X	S9E
6033	Fiber Optic Photo Detectors			X	S9E
6034	Fiber Optic Modulators/Demodulators			X	S9E
6035	Fiber Optic Light Transfer/Image Transfer Devices			X	S9E
6040	Fiber Optic Sensors			X	S9E
6050	Fiber Optic Passive Devices			X	S9E
6060	Fiber Optic Interconnectors			X	S9E
6070	Fiber Optic Accessories and Supplies			X	S9E
6080	Fiber Optic Kits and Sets			X	S9E
6099	Miscellaneous Fiber Optic Components			X	S9E
61	Electric Wire and Power Distribution Equipment	X	7FX		
6105	Motors, Electrical			X	S9G
6110	Electrical Control Equipment			X	S9G
6115	Generators and Generator Sets, Electrical			X	S9G
6116	Fuel Cell Power Units, Components and Accessories			X	S9G
6117	Solar Electric Power Systems			X	S9G
6120	Transformers: Distribution and Power Station			X	S9G

FSC/FSG	Description	GSA	Responsible Manager GSA Acquisition Center	DoD	DLA Supply Center
6125	Converters, Electrical, Rotating			X	S9G
6130	Converters, Electrical, Nonirritating			X	S9G
6135	Batteries, Non-rechargeable			X	S9G
6140	Batteries, Rechargeable			X	S9G
6145	Wire and Cable, Electrical			X	S9G
6150	Miscellaneous Electrical Power and Distribution Equipment			X	S9G
6160	Miscellaneous Battery Retaining Fixtures and Liners B31			X	S9G
62	Lighting Fixtures and Lamps	X	7FX, 3FN-CO		
6210	Indoor and Outdoor Electrical Lighting Fixtures			X	S9G
6220	Electric Vehicular Lights and Fixtures			X	S9G
6230	Electric Portable and Hand Lighting Equipment		3FN-CO	X	S9G
6240	Electric Lamps			X	S9G
6250	Ballasts, Lampholders and Starters			X	S9G
6260	Non-electrical Lighting Fixtures			X	S9G
63	Alarm, Signal and Security Detection Systems	X	7FX		
6310	Traffic and Transit Signal Systems			X	S9I
6320	Shipboard Alarm and Signal Systems			X	S9G
6330	Railroad Signal and Warning Devices			X	S9I
6340	Aircraft Alarm and Signal Systems			X	S9G
6350	Miscellaneous Alarm Signal and Security Detection Systems			X	S9G
65	Medical, Dental and Veterinary Equipment and Supplies	X	FCG		
6605	Drugs, Biologicals and Official Reagents			X	S9M
6508	Medicated Cosmetics and Toiletries			X	S9M
6510	Surgical Dressing Materials			X	S9M
6515	Medical and Surgical Instruments, Equipment and Supplies			X	S9M
6520	Dental Instruments, Equipment and Supplies			X	S9M
6525	X-Ray Equipment and Supplies: Medical, Dental, Veterinary			X	S9M
6530	Hospital Furniture, Equipment, Utensils and Supplies			X	S9M
6532	Hospital and Surgical Clothing and Related Special Purpose Items			X	S9M
6540	Opticians' Instruments, Equipment, and Supplies			X	S9M
6545	Medical Sets, Kits and Outfits			X	S9M
6550	In Vitro Diagnostic Substance, Reagents, Test Kits and Sets			X	S9M
6605	Navigational Instruments			X	S9G
6610	Flight Instruments			X	S9G
6615	Automatic Pilot Mechanisms and Airborne Gyro Components			X	S9G
6620	Engine Instruments			X	S9M
6625	Electrical and Electronic Properties Measuring and Testing Instruments			X	S9E

FSC/FSG	Description	GSA	Responsible Manager GSA Acquisition Center	DoD	DLA Supply Center
6630	Chemical Analysis Instruments			X	S9M
6635	Physical Properties Testing Equipment			X	S9I
6636	Environmental Chambers and Related Equipment			X	S9I
6640	Laboratory Equipment and Supplies			X	S9I
6645	Time Measuring Instruments			X	S9M
6650	Optical Instruments			X	S9G
6655	Geophysical and Astronomical Instruments			X	S9G
6660	Meteorological Instruments and Apparatus			X	S9G
6665	Hazard-Detecting Instruments and Apparatus			X	S9G
6670	Scales and Balances			X	S9G
6675	Drafting, Surveying, and Mapping Instruments			X	S9I
6680	Liquid and Gas Flow, Liquid Level and Mechanical Motion Measuring Instruments			X	S9G
6685	Pressure, Temperature, and Humidity Measuring and Controlling Instruments			X	S9G
6695	Combination and Miscellaneous Instruments			X	S9G
67	Photographic Equipment	X	FCG		
6710	Cameras, Motion Picture			X	S9I
6720	Cameras, Still Picture			X	S9I
6730	Photographic Projection Equipment			X	S9I
6740	Photographic Developing and Finishing Equipment			X	S9I
6750	Photographic Supplies			X	S9I
6760	Photographic Equipment and Accessories			X	S9I
6770	Film Processed			X	S9I
6780	Photographic Sets, Kits and Outfits			X	S9I
68	Chemicals and Chemical Products	X			
6810	Chemicals			X	S9G
6820	Dyes			X	S9G
6830	Gases: Compressed and Liquefied			X	S9G
6840	Pest Control Agents and Disinfectants			X	S9G
6850	Miscellaneous Chemical Specialties			X	S9G
69	Training Aids and Devices	X	2FY		
6910	Training Aids			X	S9G
6920	Armament Training Devices			X	S9G
6930	Operation Training Devices			X	S9G
6940	Communication Training Devices			X	S9G
70	General Purpose Commercial Automatic Data Processing Equipment	X	FCG,2FY,FCI		
7010	ADP System Configuration			X	S9E
7020	ADP Central Processing Unit (CPU, Computer) Analog			X	S9E
7021	ADP Central Processing Unit (CPU, Computer) Digital			X	S9E
7022	ADP Central Processing Unit (CPU, Computer) Hybrid			X	S9E
7025	ADP Input/Output and Storage Devices			X	S9E

FSC/FSG	Description	GSA	Responsible Manager GSA Acquisition Center	DoD	DLA Supply Center
7030	ADP Software			X	S9E
7035	ADP Support Equipment			X	S9E
7040	Punched Card Equipment			X	S9E
7042	Mini and Micro Computer Control Devices			X	S9E
7045	ADP Supplies			X	S9E
7050	ADP Components			X	S9E
71	Furniture	X	3FN-CO		
7105	Household Furniture	X	3FN-CO		
7110	Office Furniture	X	3FN-CO		
7125	Cabinets, Lockers, Bins, and Shelving	X	3FN-CO		
7190	Miscellaneous Furniture and Fixtures	X	3FN-CO		
7210	Household Furnishings	X	3FN-CO,7FX	X	S9T
7220	Floor Coverings	X	3FN-CO		
7230	Draperies, Awnings and Shades	X	3FN-CO		
7240	Household and Commercial Utility Containers	X	7FX		
7290	Miscellaneous Household and Commercial Furnishings and Appliances	X	3FN-CO,7FX		
7310	Food Cooking, Baking and Servicing Equipment	X	6FE,7FX	X	S9I
7320	Kitchen Equipment and Appliances	X	6FE,7FX	X	S9I
7330	Kitchen Hand Tools and Utensils	X	7FX		
7340	Cutlery and Flatware	X	7FX		
7350	Tableware	X	7FX		
7360	Sets, Kits and Outfits: Food Preparation and Serving	X	7FX	X	S9I
74	Office Machines, Text Processing Systems and Visible Record Eq	X	FCG		
7420	Accounting and Calculating Machines	X	FCG		
7430	Typewriters and Office Type Composing Machines	X	FCG		
7435	Office Information Systems Equipment	X	FCG		
7450	Office Type Sound Recording and Reproducing Machines			X	S9I
7460	Visible Record Equipment	X	3FN-CO		
7490	Miscellaneous Office Machines	X	FCG		
75	Office Supplies and Devices	X	2FY		
7510	Toner Cartridges, New and Remanufactured	X	FCG,2FY,		
7510	Office Supplies	X	2FY		
7520	Office Devices and Accessories	X	2FY		
7530	Stationery, Office Paper and Record Forms	X	2FY		
7540	Standard Forms	X	7FX		
76	Books, Maps and other Publications	X	2FY		
7610	Books and Pamphlets			X	S9G
7630	Newspapers and Periodicals			X	S9I
7640	Maps, Atlases, Charts and Globes			X	S9I
7650	Drawings and Specifications			X	S9I
7660	Sheet and Book Music			X	S9I
7670	Microfilm, Processed			X	S9I
7690	Miscellaneous Printed Matter			X	S9G
77	Musical Instruments, Phonographs and Home Type Radios	X	7FX		
7710	Musical Instruments	X	7FX		

FSC/FSG	Description	GSA	Responsible Manager GSA Acquisition Center	DoD	DLA Supply Center
7720	Musical Instrument Parts and Accessories	X	7FX		
7730	Phonographs, Radio, and Television Sets: Home Type	X	7FX		
7740	Phonograph Records Cylinders			X	S9G
78	Recreational and Athletic Equipment	X	7FX		
7810	Athletic and Sporting Equipment	X	7FX		
7820	Games, Toys and Wheeled Goods	X	7FX		
7830	Recreational and Gymnastic Equipment	X	7FX		
7910	Floor Polishers and Vacuum Cleaning Equipment	X	7FX		
7920	Brooms, Brushes, Mops, and Sponges	X	7FX		
7930	Cleaning and Polishing Compounds and Preparations	X			
80	Brushes, Paints, Sealers and Adhesives	X			
8020	Paints, Dopes, Varnishes, and Related Products				
8020	Paint and Artists' Brushes				
8030	Preservative and Sealing Compounds				
8040	Adhesives				
81	Containers, Packaging and Packing Supplies	X	2FY		
8105	Bags and Sacks	X	2FY		
8110	Drums and Cans			X	S9I
8115	Boxes, Cartons, and Crates				
8120	Commercial and Industrial Gas Cylinders			X	S9G
8125	Bottles and Jars			X	S9G
8130	Reels and Spools			X	S9G
8135	Packaging and Packing Bulk Material				
8140	Ammunition and Nuclear Ordnance Boxes, Packages, and Special Containers			X	S9G
8145	Specialized Shipping and Storage Containers			X	S9G
83	Textiles, Leathers, Furs, and Apparel, Tents and Flags	X	7FX		
8305	Textile Fabrics			X	S9T
8310	Yarn and Thread			X	S9T
8315	Notions and Apparel Findings			X	S9T
8320	Padding and Stuffing Materials			X	S9T
8325	Fur Materials			X	S9T
8330	Leather			X	S9T
8335	Shoe Findings and Soling Materials			X	S9T
8340	Tents and Tarpaulins			X	S9T
8345	Flags and Pennants			X	S9T
84	Clothing, Individual Equipment and Insignia	X	7FX		
8405	Outerwear, Men's			X	S9T
8410	Outerwear, Women's			X	S9T
8415	Clothing, Special Purpose			X	S9T
8420	Underwear and Nightwear, Men's			X	S9T
8425	Underwear and Nightwear, Women's			X	S9T
8430	Footwear, Men's			X	S9T
8435	Footwear, Women's			X	S9T

FSC/FSG	Description	GSA	Responsible Manager GSA Acquisition Center	DoD	DLA Supply Center
8440	Hosiery, Handwear, and Clothing Accessories, Men's			X	S9T
8445	Hosiery, Handwear, and Clothing Accessories, Women's			X	S9T
8450	Children's and Infants' Apparel and Accessories			X	S9T
8455	Badges and Insignia			X	S9T
8460	Luggage			X	S9T
8465	Individual Equipment			X	S9T
8470	Armor, Personal			X	S9T
8475	Space Flight Clothing and Accessories			X	S9T
8510	Perfumes, Toilet Preparations, and Powders	X			
8520	Toilet Soap, Shaving Preparations, and Dentifrices	X			
8530	Personal Toiletry Articles	X			
8540	Toiletry Paper Products	X			
87	Agricultural Supplies	X	7FX		
8710	Forage and Feed				
8720	Fertilizers				
8730	Seeds and Nursery Stock				
88	Live Animals	X	7FX		
8810	Live Animals, Raised for Food			X	DPSC
8820	Live Animals, Not Raised for Food			X	S9M
89	Subsistence			X	VA
8905	Meat, Poultry and Fish			X	DPSC
8910	Dairy Foods and Eggs			X	DPSC
8915	Fruits and Vegetables			X	DPSC
8920	Bakery and Cereal Products			X	DPSC
8925	Sugar, Confectionery and Nuts			X	DPSC
8930	Jams, Jellies, and Preserves			X	DPSC
8935	Soups and Bouillons			X	DPSC
8940	Special Dietary Foods and Food Specialty Preparations			X	DPSC
8945	Food Oils and Fats			X	DPSC
8950	Condiments and Related Products			X	DPSC
8955	Coffee, Tea and Cocoa			X	DPSC
8960	Beverages, Nonalcoholic			X	DPSC
8965	Beverages, Alcoholic			X	DPSC
8970	Composite Food Packages			X	DPSC
8975	Tobacco Products			X	DPSC
91	Fuels, Lubricants, Oils and Waxes	X			
9110	Fuels, Solid			X	S9I
9130	Liquid Propellants and Fuel, Petroleum Base			X	S9F
9140	Fuel Oils			X	S9F
9150	Oils and Greases			X	S9G
9160	Miscellaneous Waxes, Oils and Fats			X	S9I
9310	Paper and Paperboard	X	2FY		
9320	Rubber Fabricated Materials	X	7FX	X	S9G

FSC/FSG	Description	GSA	Responsible Manager GSA Acquisition Center	DoD	DLA Supply Center
9330	Plastic Fabricated Materials	X	7FX	X	S9G
9340	Glass Fabricated Materials	X	7FX	X	S9G
9350	Refractories and Fire Surfacing Materials	X	7FX	X	S9G
9390	Miscellaneous Fabricated Nonmetallic Materials	X	7FX	X	S9G
94	Nonmetallic Crude Materials	X	7FX		
9410	Crude Grade of Plant Materials			X	S9M
9420	Fibers: Vegetable, Animal, and Synthetic			X	S9T
9430	Miscellaneous Crude Animal Products, Inedible			X	S9T
9440	Miscellaneous Crude Agricultural and Forestry Products			X	S9I
9450	Nonmetallic Scrap, Except Textile			X	S9I
95	Metal Bars, Sheets and Shapes	X	7FX		
9505	Nonelectrical, Iron and Steel			X	S9I
9510	Bars and Rods, Iron and Steel			X	S9I
9515	Plate, Sheet, Strip, and Foil: Iron and Steel			X	S9I
9520	Structural Shapes, Iron and Steel			X	S9I
9525	Wire, Nonelectrical, Nonferrous Base Metal			X	S9I
9530	Bars and Rods, Nonferrous Base Metal			X	S9I
9535	Plate, Sheet, Strip and Foil: Nonferrous Base Metal			X	S9I
9540	Structural Shapes, Nonferrous Base Metal			X	S9I
9545	Plate, Sheet, Strip, Foil and Wire: Precious Metal			X	S9I
96	Ores, Minerals and Their Primary Products	X	7FX		
9610	Ores			X	S9I
9620	Minerals, Natural and Synthetic			X	S9I
9630	Additive Metal Materials and Master Alloys			X	S9I
9640	Iron and Steel Primary and Semi-finished Products			X	S9I
9650	Nonferrous Metal Refinery and Intermediate Forms			X	S9I
9660	Precious Metals Primary Forms			X	S9I
9670	Iron and Steel Scrap			X	S9I
9680	Nonferrous Metal Scrap			X	S9I
99	Miscellaneous	X	7FX		
9905	Signs, Advertising Displays and Identification Plates	X	7FX		
9910	Jewelry	X	7FX		
9915	Collectors and/or Historical Items	X	7FX		
9920	Smoker's Articles and Matches	X	7FX		
9925	Ecclesiastical Equipment, Furnishings and Supplies	X	7FX	X	S9I
9930	Memorials; Cemeterial and Mortuary Equipment and Supplies	X	7FX	X	S9I
9999	Miscellaneous Items	X	7FX	X	S9G
	*DPSC - either S9P or S9S applies				

## FSC and FSG Assignments

Following are the procurement assignments for GSA and DOD along with the appropriate contact information and locations.

### GSA Assignments

To streamline operations by providing uniformity, flexibility, and commodity expertise, FSS has organized its supply support functions into Acquisition Centers. Federal Supply Groups and Classes (FSG and FSC) are assigned to specific GSA Acquisition Centers for procurement and related supply functions including inventory management, engineering, and requisition processing functions. Requests for assistance should be addressed directly to the Acquisition Center responsible. (See Appendix B for further information on requisition processing.) Customer/Vendor Relations Directors have been appointed to serve FSS customers as a central commodity-oriented contact points within each Acquisition Center. Your questions, concerns, problems, and suggestions on any aspect of Acquisition Center operations and supply support capabilities should be addressed through these Directors.

#### General Products Center (7FX)

GSA/FSS/7FX  
Room 6A24  
819 Taylor Street  
Fort Worth, TX 76102  
Phone: (817) 978-2051  
Fax: (817) 978-2605

#### Hardware SuperStore

GSA/FSS/HAC/6FE  
Building 6  
1500 East Bannister Road  
Kansas City, MO 64131  
Phone: (816) 926-7315  
Fax: (816) 926-7971

#### Information Technology Acquisition Center (FCI)

GSA/FSS/FCI  
1941 Jefferson Davis Highway  
CM4, Room 1017  
Arlington, VA 22202  
Phone: (703) 305-3022  
Fax: (703) 305-5677

**Management Services Center (10FT)**

GSA/FSS/10-FT  
400 15th Street, SW  
Auburn, WA 98001-6599  
Phone: 1-800-241-7246  
Fax: (253) 931-7544 or 7174

**National Furniture Center (3FN-CO)**

GSA/FSS/3FN-CO  
1941 Jefferson Davis Highway  
CM4, Suite 403  
Arlington, VA 22202  
Phone: (703) 305-7003  
Fax: (703) 305-6637

**Office and Scientific Equipment Center (FCG)**

GSA/FSS/FCG  
1941 Jefferson Davis Highway  
CM4, Room 503  
Arlington, VA 22202  
Phone: (703) 305-6626  
Fax: (703) 305-3380

**Office Supplies and Paper Products**

**Commodity Center (2FY)**

GSA/FSS/2FY  
Room 19-138  
26 Federal Plaza  
New York, NY 10278  
Phone: (212) 264-8201 or 8210  
DSN: 796-8201 or 8210  
Fax: (212) 264-6829

**Services Acquisition Center (FCX)**

GSA/FSS/FCX  
1941 Jefferson Davis Highway  
CM4, Room 507  
Arlington, VA 22202  
Phone: (703) 305-6658  
Fax: (703) 305-5094

**Automotive Division (FFA)**

GSA/FSS/FFA  
1941 Jefferson Davis Highway  
CM4, Room 600  
Arlington, VA 22202  
Phone: (703) 308-CARS (2277)  
FAX: (703) 305-3034

## DOD Assignments

Many of the items managed by the individual military services have been transferred to the Defense Logistics Agency for management. DLA also redistributed many of the FSCs it managed internally, from one of its supply centers to another. There are two weapons-system- oriented supply centers (in Columbus, OH and Richmond, VA), one energy supply center (Ft. Belvoir, VA) and one troop and general support center (in Philadelphia, PA). It is important to note that some National Stock Numbers are managed by GSA or DLA outside of the FSCs for which they serve as IMMs. These “exception items” are published periodically via a Defense Logistics Services Center letter, Subject: DLA/GSA Approved Item Exception List. Copies can be obtained by writing to: Defense Logistics Services Center (DLSC-SBA), 74 Washington Ave. North, Battle Creek MI 49017-3084. Customers with Internet access can find out even more about DLA products and services at <http://www.supply.dla.mil>, or by calling 1-877-DLA-CALL. Customers can also request a DLA Customer Assistance Handbook and a subscription to the DLA customer newsletter, LOGLINES, by faxing a request to the DLA subscription service at (616) 961-4979 or DSN 932-4979, or by e-mail to: subscriptions @ DLIS.

### DLA.MIL DLA Supply Center Locations (Inventory Control Points):

#### Defense Supply Center, Columbus (S9C and S9E)

P.O. Box 3990  
Columbus, OH 43216-5000  
Phone: (614) 692-2271 (press “0”)  
DSN: 850-2271 (press “0”)

#### Defense Energy Support Center (S9F)

8725 John J. Kingman Road, Suite 4950  
Fort Belvoir, VA 22060-6222  
Phone: 1-800-286-7633

#### Defense Supply Center

##### Richmond (S9G)

8000 Jefferson Davis Highway  
Richmond, VA 23297-5000  
Phone: (804) 279-4865 (press “0”)  
DSN: 695-4865 (press “0”)

**Defense Supply Center, Philadelphia  
(S9I, S9M, S9P, S9S, S9T)**

700 Robbins Ave., Bldg. 36  
Philadelphia, PA 19111-5098  
Phone: 1-800-413-6789

**Defense Supply Center, Philadelphia,  
Clothing and Textiles (S9T)**

Phone: (215) 737-3042  
DSN: 443-3042

**Defense Supply Center, Philadelphia,  
Subsistence (S9P, S9S)**

Phone: (215) 737-8653  
DSN: 444-8653

**Defense Supply Center, Philadelphia,  
Medical (S9M)**

Phone: (215) 737-2111  
DSN: 444-2111

**Defense Supply Center, Philadelphia,  
General and Industrial (S9I)**

Phone: (215) 737-2336  
DSN: 444-2336

**U.S. Army Tank, Automotive, and  
Armaments Command (AKZ)**

Warren, MI 48397-5000  
Phone: (810) 574-8452 / -5178

# Federal Supply Schedule Listing

## Schedule Description

<b>00CORP</b>	Corporate Contract Schedule
<b>00JWOD</b>	(NIB/NISH Products) (Note: Effective 7/1/00, this schedule includes 75 II B - Custom Business Products)
<b>19 I</b>	Small Ships, Crafts and Marine – This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. Please see schedule 539 for products/services previously covered by this schedule. Thank you.
<b>23 I</b>	WHEEL AND TRACK VEHICLES – This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. Please see schedule 539 for products/services previously covered by this schedule. Thank you.
<b>23 I A</b>	ENCLOSED CONCESSION, MOBILE SOUND SHELL STAGE, DRY CARGO VAN, AND REFRIGERATED CARGO VAN TRAILERS – **(Effective 10/1/99 this schedule merged into new MAS 23 V).
<b>23 II</b>	AERIAL LIFT VEHICLES – (Effective 10/1/99 this schedule merged into the new MAS 23 V).
<b>23 V</b>	Vehicular Multiple Award Schedule (VMAS) – Effective 10/1/99, Schedules 23 I A, 23 II, 25 I A, 25 II B, 25 III C, 38 I A, 38 II B, & 42 IV merged into new MAS 23 V).
<b>25 I A</b>	VEHICULAR EQUIPMENT AND ACCESSORIES – (Effective 10/1/99, this schedule merged into the new MAS 23 V).
<b>25 II B</b>	VEHICULAR BODIES – (Effective 10/1/99, this schedule merged into the new MAS 23 V).
<b>25 III C</b>	VEHICULAR AND AUTOMOTIVE PARTS STEEL STORAGE SHELVES (Effective 10/1/99, this schedule merged into the new MAS 23 V).
<b>26 I</b>	TIRES, PNEUMATIC (NEW), FOR PASSENGER, LIGHT TRUCK, MEDIUM TRUCK, AND BUS, AND RETREAD SERVICES
<b>36</b>	The Office, Imaging and Document Solution
<b>36 IV</b>	DOCUMENT MANAGEMENT PRODUCTS AND SERVICES – Effective 10/1/01 will be merged with Schedule 36 The Office, Imaging and Document Solution. See new schedule for additional information.
<b>37 II A</b>	LAWN AND GARDEN EQUIPMENT AND CATTLE GUARDS – Lawn mowers, tractors, utility vehicles, edgers, trimmers, rototillers, broadcasters, spreaders, sprayers, vacuums, sweepers, snow blowers/throwers, cattle guards, chain saws, parts and accessories – Effective 10/1/00, this Schedule has been merged into 51 V, Hardware SuperStore. See the Lawn and Garden Department for products/services that were formerly covered by this Schedule.
<b>38 I A</b>	CONSTRUCTION AND HIGHWAY MAINTENANCE EQUIPMENT – (Effective 10/1/99, this schedule merged into the new MAS 23 V).
<b>38 II B</b>	CONSTRUCTION AND HIGHWAY MAINTENANCE EQUIPMENT ATTACHMENTS – (Effective 10/1/99, this schedule merged into the new MAS 23 V).
<b>39 II A</b>	MATERIAL HANDLING EQUIPMENT, SCAFFOLDING, WORK AND SERVICE PLATFORMS AND FORKLIFTS – This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. Please see schedule 539 for products/services previously covered by this schedule.

- 41 I** HOUSEHOLD AND OFFICE APPLIANCES – Effective 10/1/00, this Schedule has merged with 51 V, Hardware SuperStore. See the Appliances Department for products/services that were formerly covered by this Schedule.
- 42 I B** FIREFIGHTING AND RESCUE EQUIPMENT – This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. Please see schedule 539 for products/services previously covered by this schedule.
- 42 IV** FIRE FIGHTING AND WASTE DISPOSAL VEHICLES (Effective 10/1/99, this schedule merged into the new MAS 23 V).
- 451 III** DOMESTIC EXPRESS DELIVERY SERVICE
- 46 I A** WATER PURIFICATION AND SEWER TREATMENT EQUIPMENT – This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. Please see schedule 539 for products/services previously covered by this schedule.
- 473** PREPAYMENT AUDIT OF GOVERNMENT TRANSPORTATION BILLING DOCUMENTS – Effective 3/31/00, this schedule is merged with Schedule 872, Auditing and Financial Management Services (see SIN 872 1G), Transportation Audits).
- 49 I B** AUTOMOTIVE MAINTENANCE AND REPAIR SHOP EQUIPMENT AND RELATED ENVIRONMENTAL PRODUCTS – This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. Please see schedule 539 for products/services previously covered by this schedule.
- 49 II** MAINTENANCE AND REPAIR SHOP EQUIPMENT AND CLEANING EQUIPMENT (Effective 7/1/00 SINs as indicated have been merged under Schedule 49 I B) – Car wash systems for trucks, cars and buses, blasters, pressure cleaners, spray equipment and miscellaneous cleaning systems.
- 495 I A** CLOSED LOOP SOLVENT/AQUEOUS RECYCLING SERVICE OF GOVERNMENT-OWNED AND CONTRACTOR-FURNISHED PARTS CLEANING EQUIPMENT - Effective 9/30/00 to be merged with 49 II – Contractor-Owned Equipment.
- 51 I B** TOOLS, HAND HELD (Powered and Non-Powered), Tool Kits, Portable Tool Boxes, Woodworking & Metal Working Mach. & Equip; Leasing/Rental & Maint. of Woodworking/Metal Working Mach. & Equip.; Lease To Own – Effective 10/1/00, this Schedule has been merged into 51 V, Hardware SuperStore. See the Tools Department for products/services formerly covered by this Schedule.
- 51 V** HARDWARE SUPERSTORE – EFFECTIVE 10/1/00, THIS SCHEDULE INCLUDES PRODUCTS AND SERVICES THAT WERE FORMERLY UNDER THE FOLLOWING SCHEDULES: 37 II A, 41 I, 51 I B AND 80 III A.
- 539** Solutions and More (SAM) – Your Source for Recreational, Hospitality, Law Enforcement, Facilities, Industrial and Environmental Services and Products.
- 54 II B** PREFABRICATED STRUCTURES AND OUTDOOR SMOKING SHELTERS – This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. Please see schedule 539 for products/services previously covered by this schedule.
- 54 III** ABOVE GROUND STORAGE EQUIPMENT – This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. Please see schedule 539 for products/services previously covered by this schedule.
- 56 IV A** CONSTRUCTION AND BUILDING MATERIALS – This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. Please see schedule 539 for products/services previously covered by this schedule.
- 58 I** PROFESSIONAL COMMUNICATIONS EQUIPMENT
- 58 V A** ADP/TELECOMMUNICATIONS - MEDIA SUPPLIES – Videotapes, Audiotapes, tape cartridges, diskettes/optical disks, disk packs, disk cartridges, anti-glare/anti-radiation screens, cleaning equipment & supplies, ergonomic devices. This schedule has been merged into Schedule 75 II A.

- 609** THIRD PARTY PAYMENT SYSTEM SERVICES – (This schedule has been cancelled. These Services are now available under GSA SmartPay).
- 61 V** POWER DISTRIBUTION EQUIPMENT, GENERATORS, BATTERIES – This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. Please see schedule 539 for products/services previously covered by this schedule.
- 62 I** LIGHTING FIXTURES AND LAMPS – HOUSEHOLD & QUARTERS USE – Effective 10/1/99, this Schedule has been merged into Schedule 72 II.
- 62 II** ENERGY EFFICIENT PRODUCTS – Solar Energy Systems, Energy Saving Lighting Products, and Specialty Lighting. –This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. See schedule 539 for products/services previously covered by this schedule.
- 621** FINANCIAL ASSET SERVICES
- 63 I** ALARM AND SIGNAL SYSTEMS – This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. Please see schedule 539 for products/services previously covered by this – Facility management systems –This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. Please see schedule 539 for products/services previously covered by this schedule.
- 65 I B** PHARMACEUTICALS AND DRUGS – For additional information please contact the Veterans Affairs at [www.va.gov/oa&mm/nac/fsss.htm](http://www.va.gov/oa&mm/nac/fsss.htm)
- 65 I C** ANTISEPTIC SKIN CLEANSERS, DETERGENTS AND DISPENSERS – For additional information please contact the Veterans Affairs at [www.va.gov/oa&mm/nac/fsss.htm](http://www.va.gov/oa&mm/nac/fsss.htm)
- 65 II A** MEDICAL EQUIPMENT AND SUPPLIES – For additional information please contact the Veterans Affairs at [www.va.gov/oa&mm/nac/fsss.htm](http://www.va.gov/oa&mm/nac/fsss.htm)
- 65 II C** DENTAL EQUIPMENT AND SUPPLIES – For additional information please contact the Veterans Affairs at [www.va.gov/oa&mm/nac/fsss.htm](http://www.va.gov/oa&mm/nac/fsss.htm)
- 65 II F** PATIENT MOBILITY DEVICES (INCLUDING WHEELCHAIRS, SCOOTERS, WALKERS, ETC) – For additional information please contact the Veterans Affairs at [www.va.gov/oa&mm/nac/fsss.htm](http://www.va.gov/oa&mm/nac/fsss.htm)
- 65 NIIS** NEW ITEM INTRODUCTORY SCHEDULE – For additional information please contact the Veterans Affairs at [www.va.gov/oa&mm/nac/fsss.htm](http://www.va.gov/oa&mm/nac/fsss.htm)
- 65 V A** X-RAY EQUIPMENT AND SUPPLIES (INCLUDING MEDICAL AND DENTAL X-RAY FILM) – For additional information please contact the Veterans Affairs at [www.va.gov/oa&mm/nac/fsss.htm](http://www.va.gov/oa&mm/nac/fsss.htm)
- 65 VII** INVITRO DIAGNOSTICS, REAGENTS, TEST KITS AND TEST SETS – For additional information please contact the Veterans Affairs at [www.va.gov/oa&mm/nac/fsss.htm](http://www.va.gov/oa&mm/nac/fsss.htm)
- 653** GOVERNMENTWIDE EMPLOYEE RELOCATION SERVICES
- 66 II C** GENERAL PURPOSE LABORATORY EQUIPMENT AND SERVICES – Animal caging equipment and accessories, refrigeration equipment, environmental chambers and accessories, laboratory equipment and supplies and temperature measuring devices.
- 66 II J** LABORATORY TESTING & ANALYSIS SERVICES; TEST AND MEASUREMENT EQUIPMENT & SERVICES; ELECTRONIC, MECHANICAL AND THERMAL QUANTITIES; AVIONICS TEST EQUIPMENT; UNMANNED AERIAL VEHICLES, AND RELATED SVCS – (Effective July 1, 2000, Schedule 873, Laboratory and Testing Analysis Services is cancelled and its sins transferred to this schedule).
- 66 II N** CHEMISTRY, BIOCHEMISTRY AND CLINICAL INSTRUMENTS AND SERVICES
- 66 II Q** GEOPHYSICAL, ENVIRONMENTAL ANALYSIS EQUIPMENT AND SERVICES – Geophysical, Environmental, Analysis & Hazard Equipment.
- 66 III** CLINICAL ANALYZERS, LABORATORY, COST-PER-TEST – For additional information please contact the Veterans Administration at [www.va.gov/oa&mm/nac/fsss/htm](http://www.va.gov/oa&mm/nac/fsss/htm)

- 67 II&III** PHOTOGRAPHIC EQUIPMENT, SUPPLIES AND SERVICES, AND VIDEO SERVICES
- 68 I A** CHEMICALS AND CHEMICALS PRODUCTS – Calcium chloride, deicing compounds, sodium chloride and bulk sodium chloride (Effective 10/1/99, this schedule merged into Schedule 68 VI B).
- 68 III D** PROPANE (BULK AND CYLINDER) – (Effective 10/1/99 this schedule has merged into Schedule 68 VI B)
- 68 V A** WATER PURIFICATION CHEMICALS – (Effective 10/1/99 this schedule has been merged into 68 VI B)
- 68 V B** CHEMICALS AND CHEMICAL PRODUCTS – (Effective 10/1/99 this schedule has merged into 68 VI B)
- 68 VI A** CHEMICALS AND CHEMICAL PRODUCTS – (This Schedule has been merged into Schedule 68 VI B) – Disinfectants
- 68 VI B** CHEMICAL AND CHEMICAL PRODUCTS – (Effective 10/1/99 the following Schedules were merged with this Schedule - 68 I A, 68 V A, 68 V B and C, 68 III D) – Road Stabilization Products/Ice Melting Chemicals, Aircraft Deicers, Sodium Chloride, Water Purification and Treatment Chemicals, Disinfectants, Deodorants, Insect Repellent, and Propane (bulk and cylinder). This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. Please see schedule 539 for products/services previously covered by this schedule. Thank you.
- 69** TRAINING AIDS AND DEVICES, INSTRUCTOR-LED TRAINING, DEVELOPMENT FOR COURSE MATERIALS – Programmed learning devices.
- 70** GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE AND SERVICES
- 71 I** OFFICE FURNITURE – New Schedule effective 7/1/99. The following Schedules have been merged into 71 I-71 II E, 71 III C, 71 II C, 71 III J, 71 II D, 71 X, 71 I E, 71 III M, 71 III H, 71 III Y&71 III T
- 71 II** HOUSEHOLD AND QUARTERS FURNITURE – New Schedule effective 1/1/2000 as a result of Schedule mergers involving 71 I H.
- 71 II H** PACKAGED FURNITURE
- 71 II K** COMPREHENSIVE FURNITURE MANAGEMENT SERVICES
- 71 III** SPECIAL USE FURNITURE – This schedule merges 71 IIIA, B, C, D, F, L, Y and 71 XIV B.
- 72 I A** FLOOR COVERINGS – Carpet, Rugs, Carpet Tiles And Carpet Cushions.
- 72 II** FURNISHINGS – Effective 10/1/99, this new Schedule is the result of the merging of Schedules 62 I, 72 V, and 72 VIII into the new Schedule 72 II.
- 72 VII B** RECYCLING COLLECTION CONTAINERS & SPECIALTY WASTE RECEPTACLES – This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. Please see schedule 539 for products/services previously covered by this schedule.
- 73 III** FOOD SERVICE, HANDLING, REFRIGERATION AND STORAGE EQUIPMENT, COOKING EQUIPMENT, DISHWASHING EQUIPMENT, FOOD PREPARATION EQUIPMENT, REFRIGERATION AND OTHER ITEMS – This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. Please see schedule 539 for products/services previously covered by this schedule.
- 732 I A** BUSINESS INFORMATION SERVICES (BIS)
- 733 I** MAIL MANAGEMENT SERVICES
- 736 III** TEMPORARY SUPPORT SERVICES – Clerical and professional
- 738 I** MARKETING, MEDIA AND PUBLIC INFORMATION SERVICES
- 738 II** LANGUAGE SERVICES
- 738 IX** MATERIAL SAFETY DATA SHEET (MSDS) SERVICES – (Effective 10/98, this Schedule was merged into MAS Schedule 899.)
- 738 X** HUMAN RESOURCES AND ENHANCED EEO SERVICES
- 74 IV** OFFICE EQUIPMENT PRODUCTS AND SERVICES

- 75 I D** OFFICE SUPPLIES – Plotting, Facsimile, Chart and Recording Paper and Supplies
- 75 II A** OFFICE SUPPLIES
- 75 II B** CUSTOM BUSINESS PRODUCTS – Business Cards - Effective 7/1/00, this schedule has been merged with the JWOD Schedule. This schedule has been merged under Schedule 75 II A.
- 75 V** OFFICE SUPPLIES – Envelopes-Mailing, Printed And Plain
- 75 VIII A** OFFICE SUPPLIES – Card-Tabulating, Aperture and Copy will be merged under Schedule 75 XI under expiration of its contracts.
- 75 XI** OFFICE SUPPLIES – Paper, Xerographic, Thermal Copy Paper, Self-Adhesive Labels, Card Stock and Tab Paper
- 751** Leasing of Automobiles and Light Trucks
- 76** PUBLICATION MEDIA – New schedule effective April 1, 2000.
- 77 III** AUDIO & VIDEO EQUIPMENT AND PROFESSIONAL/STUDENT MUSICAL INSTRUMENTS – Included are Projection Televisions, TV - Table Models, Consoles, TV - Portable Hospitals/Hotel /Motel Televisions, TV/VCR Combinations, VCR/VCP/DVD, Audio Components, Television and Audio Accessories, Hand Held Camcorders and Professional and Student Brass, Percussion, Woodwind, Strings, Musical Instruments, Amplifiers, Speakers, Accessories, and Spare Parts. This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. See schedule 539 for products/services previously covered by this schedule.
- 78 I A** ATHLETIC AND RECREATIONAL EQUIPMENT (Note Schedule 84 V A has been merged with this Schedule) – Clothing and footwear; crafts and hobbies; toys and preschool aids; and theatrical equipment and supplies. –This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. See schedule 539 for products/services previously covered by this schedule.
- 78 I C** PARK AND OUTDOOR RECREATIONAL EQUIPMENT – This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. See schedule 539 for products/services previously covered by this schedule.
- 78 I D** Indoor/Outdoor Store – This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. See schedule 539 for products/services previously covered by this schedule.
- 79 I B** CLEANING EQUIPMENT, JANITORIAL SUPPLIES, CLEANING CHEMICALS AND SORBENTS. – Vacuum Cleaners, Carpet Shampooers Floor Polishing And Scrubbing Machines, Warewashing Compounds and Laundry Detergents, Floor and Carpet Care Products, Sorbents, Biodegradable Cleaners/Degreasers, and Miscellaneous Chemicals, Cleaning Chemical Dispensing –This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. Schedule 539 for products/services previously covered by this schedule.
- 79 II A** WAREWASHING COMPOUNDS AND LAUNDRY DETERGENTS (This Schedule has been merged into Schedule 79 I B) – Liquid And Powered With Contractor Supplied, Installed And Maintained Accessory Dispensing Systems.
- 79 IV** FLOOR FINISH AND STRIPPER (This Schedule has been merged into Schedule 79 I B).
- 79 IX A** AUTOMOTIVE CARE PRODUCTS (This Schedule has been merged into Schedule 79 I B).
- 79 VII** CLEANING CHEMICAL & DISPENSING SYSTEM (This Schedule has been merged into Schedule 79 I B).
- 80 I A** ONE STOP PAINT SHOP

- 80 III A** PAINT, SEALERS, ADHESIVES, REMOVERS AND OTHER COATINGS – Effective 10/1/00, this Schedule has been merged with 51 V, Hardware SuperStore. See the Paint Department for SINS formerly covered by this Schedule.
- 81 I B** SHIPPING, PACKAGING AND PACKING SUPPLIES – Bags, Sacks, Cartons, Crates, Packaging And Packing Bulk Material.
- 811** MEDICAL EQUIPMENT MAINTENANCE AND REPAIR SERVICES COVERING CT SCANNERS, MRI'S, ULTRASOUND NUCLEAR MEDICINE AND X-RAY, ETC. – This schedule is effective 10/1/00 - For additional information, please contact the Veterans Affairs at [www.va.gov/oa&mm/nac/fsss.htm](http://www.va.gov/oa&mm/nac/fsss.htm)
- 823** SERVICES, LENDING LIBRARY – This schedule will be merged into new Schedule 76, Publication Media, effective April 1, 2000.
- 84 II B** SPECIAL PURPOSE CLOTHING – This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. See schedule 539 for products/services previously covered by this schedule. Thank you.
- 84 VI A** LAW ENFORCEMENT AND SECURITY EQUIPMENT – This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. See schedule 539 for products/services previously covered by this schedule.
- 85 I A** SANITARY PAPER AND DISPENSERS – Jumbo Roll Toilet Tissue, Paper Towels and Dispensers
- 85 II A** TOILETRIES – This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. See schedule 539 for products/services previously covered by this schedule.
- 871** PROFESSIONAL ENGINEERING SERVICES
- 871 II** ENERGY MANAGEMENT SERVICES
- 872** AUDITING SERVICES AND FINANCIAL MANAGEMENT SERVICES
- 873** LABORATORY TESTING AND ANALYSIS SERVICES (Effective July 1, 2000, this Schedule is cancelled and its SINS transferred to FSC 66 II J .
- 874** MANAGEMENT, ORGANIZATION, AND BUSINESS IMPROVEMENT SERVICES (MOBIS)
- 874 V** LOGISTICS WORLDWIDE (LOGWORLD)
- 899** ENVIRONMENTAL SERVICES
- 99 IV** SIGNS, DISPLAY SYSTEMS, TRAFFIC ROAD AND BOUNDARY SIGNS & MARKERS, AND RELATED COMPONENTS AND FIXTURES – This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. See schedule 539 for products/services previously covered by this schedule. Thank you.
- 99 VI A** TROPHIES, AWARDS, PRESENTATIONS, PROMOTIONAL MATERIALS, BRIEFCASES AND CARRYING CASES – This schedule has been merged into schedule 539 - Solutions and More (SAM) effective October 1, 2000. See schedule 539 for products/services previously covered by this schedule.

# Frequently Used FSS Telephone Numbers and Websites

Center	Telephone	Web
National Customer Service Center (NCSC)	(800) 488-3111	<a href="http://r6.gsa.gov/fss/ncsc/">r6.gsa.gov/fss/ncsc/</a>
FSS Home Page	(888) FSS-0070	<a href="http://fss.gsa.gov/">fss.gsa.gov/</a>
GSA <i>Advantage!</i>	(800) 525-8027	<a href="http://www.gsaAdvantage.GOV">www.gsaAdvantage.GOV</a>
Customer Supply Center (CSC)	(800) 525-8027	<a href="http://fss.gsa.gov/csc">fss.gsa.gov/csc</a>
Schedules E-Library	(703) 305-6566	<a href="http://fss.gsa.gov/schedules/">fss.gsa.gov/schedules/</a>
Centralized Mailing List Service (CMLS)	(817) 334-5215	
Fleet Management Centers (FMC)		<a href="http://fss.gsa.gov/vehicles/leasing/centers">fss.gsa.gov/vehicles/leasing/centers</a>
Fleet Ordering Questions	(703) 308-CARS	
Vehicle Engineering Specifications and Questions	(703) 308-4670	
Fleet Services Card Questions	(703) 305-7827	
Fleet Leasing Questions	(703) 305-6278	
Fleet Maintenance Control Center (MMC)	(888) 622-6344	
Mileage Express Assistance	(703) 308-1435	
Federal Disposal System (FEDS)		<a href="http://fss.gsa.gov/property/feds">fss.gsa.gov/property/feds</a>
GSA Auctions		<a href="http://gsaauctions.gov">gsaauctions.gov</a>
Property Management Division	(703) 305-7240	<a href="http://fss.gsa.gov/property">fss.gsa.gov/property</a>
National Utilization Officers (NUO)		<a href="http://fss.gsa.gov/property/nuo">fss.gsa.gov/property/nuo</a>
Travel and Transportation		<a href="http://fss.gsa.gov/transtrav">fss.gsa.gov/transtrav</a>
Travel Management Centers	(703) 305-3382	<a href="http://fss.gsa.gov/travel/tmc">fss.gsa.gov/travel/tmc</a>
Airline Fares		<a href="http://fss.gsa.gov/services/citypairs">fss.gsa.gov/services/citypairs</a>
SmartPay	(703) 305-3382	<a href="http://fss.gsa.gov/services/gsa-smartpay">fss.gsa.gov/services/gsa-smartpay</a>
Multiple Award Schedules Help Desk	(703) 305-6566	<a href="http://fss.gsa.gov/schedules">fss.gsa.gov/schedules</a>
Professional Services	(703) 305-6658	<a href="http://fss.gsa.gov/services">fss.gsa.gov/services</a>

## FSS Acquisition Management Center

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(703) 305-6930

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(703) 305-6727

### **For NON-Schedule Questions**

(i.e. Stock, Special Order Programs)  
Please call the BID Room  
(703) 305-6211

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